 **CURRICULUM VITAE**

**Abdul Raziq shah**

Senior Landscape Engineer

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**OBJECTIVE:**

A prospective career in the field of Agricultural/Landscape Engineering in challenging environments, that would utilize and practice my professional and interpersonal skills and create a strong career path and potential to meet company goals and objective with full integrity and zest.

Enthusiastic, organized, passionate, goal-oriented, self-motivated, working on own initiative or as an effective team member with a ‘can do’ attitude. I am reliable, trustworthy thrive on tough challenges, enjoy goal–driven environments and have a positive attitude to problem solving and decision making.

**CAREER SUMMARY:**

* I have more than 10 years of Experience in the field of Agriculture/Landscape (Construction & Maintenance Projects).
* Proficiency in adapting equipment and technology to serve user needs.
* Deep understanding of scientific rules and methods to solve problems.
* Great ability using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
* Ability to easily determine the kind of tools and equipment needed to do a job.
* Technical site surveying for landscape and irrigation works.
* Coordination with the suppliers for raising quotations and LPO’s.  Technical & material Submittal for the site.
* Supervision on design implementation phase.
* Meetings with client & consultants.
* Plan and prepare a preventive maintenance schedule for soft landscape & Irrigation.
* Implementation and follow-up of maintenance schedule.
* Work orders proposal and budgeting for landscaping & irrigation works for small, medium and large-scale projects.
* Ensuring service request and mystery shopper complaints rectification.
* Monitor routine maintenance and progress on reported deficiencies throughout the DLP and ensure that maintenance is of a good standard that ensures the viability and continued success of the installation and the issues reported and addressed.
* Coordination with municipal officials and engage in site clearance inspections to verify that plans presented are in accordance with local code and laws.
* Coordinate site inspections with lower-level inspectors to verify the accuracy of information in submitted blueprints.
* Examining & diagnosing plant diseases, damaged trees and its control.
* Enforce laws forcefully, gently, and impartially establish and maintain effective forestry and landscaping inspection programs; educate workers in tree and landscaping inspections.
* Responsible to form and maintain good working connections with coworkers, departments, and the general public.
* Good knowledge of examining & diagnosing of plant disease, damage trees and tree care technique including Planting, pruning, disease inspection, and disease elimination naturally and chemically.

**PROFESSIONAL EXPERIENCE:**

**Company :** Majid Al Futtaim Private Properties, Dubai, UAE.

**Tenure :** April 2019 till date

**Role :** Senior Landscape Engineer

# RESPONSIBILITIES: -

* Responsible and assisting the supervision of all site activities with particular responsibilities to the Landscape Works. Apart from the above, assisting in the preparation of daily, weekly and monthly program and monitoring progress against project program. Preparation of quantities for the certification of sub contractor’s payment.
* Reviewing construction drawing issued after award, identifying changes from Tender Drawings, notifying, quantifying, submitting, agreeing and obtaining payment from Client/Engineer.
* Submission of Work Inspection Request for Quality Assurance, Payment Approval and maintain all supporting documents to keep actual work done records and files in accordance with Company Procedures.
* Installation/inspection relating to Golf Club grass, tree relocation, planting of trees/shrubs etc., shallow irrigation layout, hardscape layout, rubber flooring, wall cladding, Pavement fixing, water feature installation, Krebs installation, storm water gullies and Lagoons construction.
* Supervising the construction, Operation and Maintenance (O&M) activities.
* Prepares appropriate inspection criteria and PPMs.
* Supervising Soft and Hard Landscaping Development works.
* Coordination with thesuppliers for raising quotations and LPO’s.
* Plan andprepare a preventive maintenance schedule for soft landscape & Irrigation.
* Invoicepreparation and submitting.
* Monitoring Zeoplant, soil additives and softscape installation.
* Examining and diagnosing plant diseases, damaged trees
* Enforce laws forcefully, gently, and impartially establish and maintain effective forestry and landscaping inspection programs; educate workers in tree and landscaping inspections.
* Responsible to form and maintain good working connections with coworkers, departments, and the general public.
* Good knowledge of examining & diagnosing of plant disease, damage trees and tree care technique including Planting, pruning, disease inspection, and disease elimination naturally and chemically.
* Serving as a primary approval point for applicable inspection requests.
* Responsible for the day-to-day landscape inspection activities.
* Raise & monitor applicable non-conformance and field instruction reports close out.
* Register & follow-up non-conformance report close out.
* On site quality assurance & control the project activities.
* Attend site progress meetings.

**Company :** Al Sahraa Group, Abu Dhabi, UAE.

**Tenure :** February 2017 to February 2019

**Role :** Landscape Engineer

# RESPONSIBILITIES: -

* Supervising the Operation and Maintenance (O&M) activities.
* Prepares appropriate inspection criteria and PPMs.
* Supervising Soft and Hard Landscaping Development works.
* Coordination with thesuppliers for raising quotations and LPO’s.
* Plan andprepare a preventive maintenance schedule for soft landscape & Irrigation.
* Invoicepreparation and submitting.
* Preparationand submitting of monthly landscape and irrigation maintenance, improvement reports for invoice submission.
* Technical site surveying for landscape and irrigation works.  Coordination with the suppliers for raising quotations and LPO’s.

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| **Company** | **:** | Shadid Engineering, Dubai, UAE. |
| **Tenure** | **:** | August 2015 to Feb 2017 |
| **Role** | **:** | Landscape Engineer (Inspector) |
| **Client** | **:** | NAKHEEL (PJSC) |
| **Project** | **:** | Development of Al Furjan Villas & Terrace homes |

**Project Scope: -**

Design & Supervision of Infrastructure and Landscaping works in Al Furjan Villas & Terrace homes.

# RESPONSIBILITIES:-

* Inspecting site conditions prior to start of construction activities.
* Verifying the compatibility of the site with the designed permanent works.
* Checking for obstructions. Photograph and document the condition of existing property that might be damage by the work. Making sure all existing structures, property, utilities and landscaping are properly protect.
* Reviewing materials delivered to site for conformance with approved samples, materials and equipment and report findings.
* Reviewing construction drawing issued after award, identifying changes from Tender Drawings, notifying, quantifying, submitting, agreeing and obtaining payment from Client/Engineer.  Checking that materials delivered to site are properly stored and report discrepancies.
* Inspecting the construction of temporary and permanent works to ensure compliance with the Contract Documents and approved shop drawings and submittals.
* Preparing daily logs and reports. Maintain records of inspections made, tests performed, work executed, etc. Performing all work in accordance with the Contract Administration Procedures Manual.
* Preparation of written and oral reports to the RE on contractual and procedural matters.
* Observing site safety practices and the progress of the work. Reporting any concerns.
* Assisting with the inspection of completed works.
* Monitoring the start-up, testing, commissioning and handover of the works.
* Installation/inspection relating to Golf Club grass, tree relocation, planting of trees/shrubs etc., shallow irrigation layout, hardscape layout, rubber flooring, wall cladding, Pavement fixing, water feature installation, Krebs installation, storm water gullies and Lagoons construction.
* Monitoring Zeoplant, soil additives and softscape installation.
* Serving as a primary approval point for applicable inspection requests.
* Responsible for the day-to-day landscape inspection activities.
* Raise & monitor applicable non-conformance and field instruction reports close out.
* Register & follow-up non-conformance report close out.
* On site quality assurance & control the project activities.
* Attend site progress meetings.

**Company : Gulf Irrigation & Landscaping, Abu Dhabi, UAE.**

**Tenure :** November 2012 to July 2015

**Role :** Agriculture Engineer

**Client :** Emirate of Abu Dhabi, Department of Municipal Affair

*Al-Ain City Municipality.*

**Project :** Landscaping and Irrigation Works at Al Rawda Entrance Palace New Gate. (Phase I & II) AL-AIN, Abu Dhabi (U.A.E).

**Project Scope: -**

Earthworks, Soft Landscaping, Hard Landscaping, Water Features, Reservoir Works, Potable Water Works, Irrigation Network, Electro & Mechanic Works and Services.

# RESPONSIBILITIES: -

* Technical site surveying for landscape and irrigation works.
* Improve the processing and storage of agricultural products.
* Test products thoroughly for safety issues and defects.
* Responsible and assisting the supervision of all site activities with particular responsibilities to the Landscape Works. Apart from the above, assisting in the preparation of daily, weekly and monthly program and monitoring progress against project program. Preparation of quantities for the certification of sub contractor’s payment.
* Reviewing construction drawing issued after award, identifying changes from Tender Drawings, notifying, quantifying, submitting, agreeing and obtaining payment from Client/Engineer.
* Submission of Work Inspection Request for Quality Assurance, Payment Approval and maintain all supporting documents to keep actual work done records and files in accordance with Company Procedures.
* Coordination with the suppliers for raising quotations and LPO’s.
* Plan and prepare a preventive maintenance schedule for soft landscape & Irrigation.
* Implementation and follow-up of maintenance schedule.
* Work orders proposal and budgeting for landscaping & irrigation works for small, medium and largescale projects.
* Invoice preparation and submitting.
* Preparation and submitting of monthly landscape and irrigation maintenance, improvement reports for invoice submission.
* Supervision of supervisors & staff of maintenance team on daily basis.
* Ensuring service request and mystery shopper complaints rectification.
* Daily schedule work follow-up for landscaping & irrigation works.
* Invoice preparation and submitting. Attending meeting and eradicating clients and residents’ complaints.
* Preparation and submitting of monthly landscape and irrigation maintenance and improvement reports.
* Prepares appropriate inspection criteria and PPMs.
* Coordinates with Management for site issues and regular joint inspections between Facility Management.
* Maintains records of maintenance and prepares routine and ad hoc activity reports to management, as required.
* Inspects Palm & Trees before they planted in the jurisdiction to prevent the infestation of pests & diseases.
* Back Filling, Leveling, Piping & Installation of irrigation network, Plantation, Installation of Hardscape assets.
* Preparation of Weekly & monthly progress & safety report Responsible to ensure all Aspects of QA/QC Procedures Liaison with client & Consultants for updating Project work Program.

**EDUCATIONAL BACKGROUND:**

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| **Degree :** | M.Sc Honors (Horticulture) |  | \*\*2007-2009\*\* |
| **University :** | Agricultural University Peshawar, Pakistan |  |  |
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| **Degree :** | B.Sc Honors (Horticulture) |  | \*\*2003-2006\*\* |
| **University :** | Agricultural University Peshawar, Pakistan |  |  |

**PROFESSIONAL & TECHNICAL SKILLS:**

* 1. **Supervision**
  2. **Mid Management**
  3. **Coordination**
  4. **Technical Write-up & Reporting**

**COMPUTER SKILLS:**

**MS Office** (Excel, Word and PowerPoint).

* 1. **Internet application.**
  2. **Windows Installation.**
  3. **Hardware** \*\* Assembling and Complete Software Installation. \*\*

**LANGUAGES:**

* 1. English
  2. Urdu
  3. Pashto

**PERSONAL INFORMATION:**

Father’s Name : Noora Jan

Passport No. : NN5142793

Date of Birth : 09th Oct, 1983

Marital Status : Married

Driving License : UAE Valid Driving License

**Documents will be furnish on demand.**