

RESUME

TEENA K ALEX

**Kadamanthadam Alex Bhavan
Mukkoodu P.O
Kundara, Kollam
Kerala
Pin: 691503
Mob: +971 543225955
Email:teenaalex25@gmail.com**

CAREER OBJECTIVE

To work in an open, exciting and professional environment having excellent growth prospects and contributes to the growth of the organization as well as myself by meeting or exceeding the organizational expectations.

PROFESSIONAL EXPERIENCE

I was worked as a Customer Relationship Officer in Bharati Airtel Kochi for 02/11/2016 to 14/10/2017.

EDUCATION

Course	School/College	Discipline/ Specialization	University / Board	Year Of Passing	Aggregate (%)
B. Tech.	TKM Institute Of Technology, Kollam	Electronics And Communication	CUSAT	2015	65
Plus Two	TKM , Kollam	Biology Science	Department Of HSE Kerala	2011	80
10th Standard	Little Flower English Medium Kollam	General	Kerala state board	2009	80

KEY SKILLS AND CHARACTERISTICS

Interpersonal skills

Ability to create rapport quickly and maintain positive business relationships with clients and staffs.

Technical skills

- Operating Systems: MS Windows 2003/XP/7/ 8,10, RedHat, CentOS
- Applications : Microsoft Office

- Programming Languages : C, PHP, HTML

PERSONAL SKILLS

- Smart.
- Hard Working
- Energetic
- Enthusiastic
- Confident.
- Optimistic
- Punctual
- Social and Helpful
- Motivating
- Analytical

PERSONAL DETAILS

- Date of Birth : 28/08/1993
- Gender : Female
- Marital Status : Married
- Languages known : English, Malayalam
- Nationality : Indian

PASSPORT DETAILS

- Passport No : S1181290
- Date of Issue : 01/05/2018
- Place of Issue : Trivandrum
- Date of Expiry : 30/04/2028

DECLARATION

I hereby solemnly declare that information given above is true to the best of my knowledge and belief.

Place:

Date:

TEENA K ALEX