

## CURRICULUM VITE

### SUNIL GUPTA

Vill Barawa Chhattar Das

Post hata, kushinagar, UP India

Contact India: +918795451482



### **Post Applied For Account Admin and secretary**

#### **Objective:-**

To work in environment which offers a very good opportunity to share my knowledge and skill with others and participate myself and work towards for a complete satisfaction of the company. To acquire a position more suited to my skills and capabilities. I intend to pursue a deep rooted career in manufacturing and software engineer related prospectus suited to my knowledge criteria. I endeavor to make the best use of my skill/potential to benefit the organization.

#### **Personal Details:-**

Father's Name : Mr nagina gupta  
Nationality : Indian  
Date of birth : 25/01/2002  
marital status : Single  
Language known : hindi, English good

#### **EDUCATIONAL BACKGROUND:**

**Advance DIPLOMA COURSE (DCA,ADCA,CCC)**(DCA,Jobs Computer Hardware&Networking Engineering Collage Private Limited. ADCA,Click Technical Institute) CCC,National Institute of Electronics and Information Technology(NIELIT)

#### **Sri Gandhi Smark Inter Collage**

Secondary Education 10<sup>th</sup> +2<sup>th</sup> commerce side  
Uttar Pradesh, India  
September 2007-July2018

#### **Passport details:-**

Passport No : V0300712  
Date of Issue : 10/07/2020  
Date of Expiry : 09/07/2030  
Place of Issue : Lucknow

#### **WORK EXPERIENCE:**

### **❖ 1 Years of Professional Experience**

#### **Strength:-**

- ❖ Ability to work under pressure & independently.
- ❖ Flexible mature to deal with dynamic situations.
- ❖ Brilliant communication skills.
- ❖ Very confidence & hard working.

#### **Declaration:-**

I hereby declare that the above mentioned statement is all correct & true to the best of my knowledge & belief.

SUNIL GUPTA