

PRODUCTION SUPERVISOR



Muhammad AbuBakr
MECHANICAL ENGINEER

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Current location : Sharjah-UAE

Visa status : Residence visa

Computer Skills:

1. ORACLE
2. AUTOCAD
- 3.EMS
4. Microsoft Office Word,
MS Excel, MS Power point.

Driving License:

Have valid UAE driving license.

CAREER OBJECTIVE

Seeking a challenging position in the mechanical, Production and Fabrication field and to be a part of a reputed organization with good growth prospects where I can utilize my skills and experience to achieve organizational and personal objectives.

SUMMARY OF SKILLS

- Strong experience of working in production unit.
- Excellent technical and business expertise on products.
- Skilled in troubleshooting fabrication and problems in machines and equipment.
- Remarkable time management and teamwork skills
- Have knowledge of ISO 9001-2015& ISO 14001:2015
- Deep knowledge in machines which are using in PEB building Line.
- Have knowledge of various software using in production planning like production planning module, detailing viewer, Tekla etc.
- Have Certification (CSWIP Level 1) for visual welding inspection.

EDUCATION DETAILS

- **Masters in Operation & Supply Chain Management:** from Virtual University of Pakistan. (Continue)
- **B-Tech Mechanical:** From Preston University Islamabad- with an Aggregate of 3.7/4.0 CGPA.
- **Diploma of Associate Engineering in Mechanical (3 Years):** from Pakistan Ordinance Factory Institute of Technology Wah Cantt with 76.2% marks.

WORK EXPERIENCE

1) Position : Production Supervisor.
Organization : Memaar Building System FZC-UAE

(Memaar Building System (MBS)-Founded in 1997, **MBS** is a subsidiary of Emaar Industries and Investments (EII) and is one of the largest manufacturers of Pre-Engineered Steel Buildings (PEB) and sandwich panels in the world. **MBS** is specialized in the design, manufacture and supply of Pre-Engineered Steel Buildings (PEB), using internationally recognized engineering software and the most advanced production machineries in the PEB industry).

Department : **Production General**

Tenure : 10-08-2015 to Present

KEY RESPONSIBILITIES

- Receive Bill of Materials from the Job Expeditor then distribute and explain details and priorities to Foreman and Lead man to ensure that clear information reaches everybody.
- When a job release, I have to check job nature, job completion times, all the cutting programs, how we can reduce splicing, how we deplete our non-moving sections by substitution, which sections need pre-blasting etc.

Strengths:

- Integrity & Team worker
- Loyalty
- Hard working
- Highly motivated
- Initiative
- Good communication skills
- Ability to adjust myself in any working environment with changing circumstances.

- Inspect products at every stage to make sure that it is produced according to set standards.
- Ensure that the materials are available at production point at the right time to make sure that there is no down time.
- Supervise and resolve problems which arise during the production process and push Maintenance and ensure that machinery is repaired ASAP in order to minimize down time.
- Train workers and foremen thoroughly from time to time to produce quality output which meet or exceed customer's expectations.
- Accountable for minimizing wastage of scrap in order to save resources of the company.
- Ensure that safety rules and precautions are followed as per safety standards to avoid any damages to workforce and machinery.
- Inspect and maintain the safety equipment's and safety systems at the work place regularly and ensure that it is in safe condition at all times.
- Ensure electricity and water are used properly and the industrial waste are disposed properly and inform unsafe acts and equipment which affects health, safety and environment to HSE department.
- Perform other related jobs by time to time based on the reporting manager's instructions.

2) Position : Production Materials Coordinator.

Organization : Mammut Building System FZC-UAE

Department : **Production**

Tenure : 04-01-2013 to 10-08-2015

KEY RESPONSIBILITIES

- Review documents such as production schedules, work orders, or staffing tables to determine personnel or material requirements or material priorities.
- Requisition material and establishes sequential delivery dates to departments according to job order priorities and material availability.
- Computes amount of material how much is required to complete job orders.
- Examines material delivered to production departments to verify conformance to specifications
- Compiles and maintains manual or computerized records, such as material inventory, in-process production reports, and status and location of materials.
- Maintain daily production report, attendance report and scrap reports.
- Give all the final reports to production manager regarding production & stores.
- Maintain records for Assets of company and all material of production department for Inventory purpose
- Post all material jobs wise when job got finished.
- Perform other related jobs by time to time based on the reporting manager's instructions.

Personal Details:

Date of Birth : 20-11-1990
Marital Status : Single
Nationality : Pakistani
Passport No : AC1034552
Religion : Islam

Languages Known:

- 1)English – Speak, Read &Write
- 2)Urdu - Speak, Read & Write
- 3)Arabic - Read & Write

3) Position : Materials Coordinator

Organization : Gulf Steel Industries FZC Sharjah.

Gulf Steel Industries (GSI) was established in 2005 in Hamriyah Free Zone- Sharjah, UAE and has since grown to become one of the most respected steel fabrication companies in the region. The company specializes in Engineering, Fabrication, Painting and Erection of Structural Steel.

It became a part of the Arabtec Holding PJSC group of companies in 2008. The group is renowned for its expertise in the construction industry serving all major sectors including Industrial, Infrastructure, Oil & Gas, Pipeline, Power Plants, Marine Works and other general Steel services

Department : **Material and stores**

Tenure : July 2012 to Dec 2012.

RESPONSIBILITIES

- Handling and arranging of material in yard.
- Issuing the required material to plant.
- Receiving the new coming material from others.
- Maintain the proper record of consumed and remaining material.

4) Position : In-charge of Cold Form Machining Section.

Organization : Asian Building Systems Pvt. Ltd. Lahore Pakistan.

Department : **Cold Forming**

Tenure : Nov 2011 to June 2012.

Safety Training and Courses:

In Memaar Building Systems Fzc, I attended safety classes for following.

- Incident and Injury-free Supervisor Skills Session.
- MEDICAL FIRST AID Training program.
- I attended Fire Marshall training.
- I attended Safety seminar conducted by 3M.

❖ References : Can be given, if required

Muhammad Abu Bakr