



Aswin Eldhose

Account Executive

To acquire competent skills by constantly learning and upgrading at every available opportunity and ensure practicing good ethics in the organization at all level at all time to achieve the organizational objectives and to be an eminent part of the organization with a challenging environment that will ensure the best use of my abilities and skills and enable to grow in the respective field.



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Internatinonal city 1,
Dubai, UAE



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SKILLS

Communication

Time Management

Adaptability

Critical Thinking

Creativity

Problem solving

LANGUAGES

English

Native or Bilingual Proficiency

Malayalam

Native or Bilingual Proficiency

Hindi

Professional Working Proficiency

INTERESTS

Travelling

Photography

Image and Video Editing

WORK EXPERIENCE

Audit Executive at Accounts

Nippon Motor Corporation Pvt. Ltd.

11/2019 - 09/2021

Ernakulam

Tasks

- Responsible for preparation of bank reconciliation statements
- Responsible for preparing and maintaining ledger books and cash books
- Managements of accounts and preparation of financial reports

Audit and Account Assistant

Globesta Auditors and Accounts

07/2018 - 02/2019,

Ernakulam

Tasks

- Preparation of consolidated financial statements and financial reports
- Maintained bank reconciliation statements and accounts
- Responsible for income tax filing - ITR & GST filing

EDUCATION

M.Com International Business

Indira Gandhi National Open University

06/2019 - 06/2021

Ernakulam

B.Com Taxation

Mar Athanasius College, Kothamangalam

06/2015 - 03/2018,

Ernakulam

Project

- A study on Challenges faced by women nurses in private hospitals

10 +2

Mar Elias Higher Secondary School

06/2013 - 03/2015,

Kothamangalam

Courses

- Commerce with computer applications

TECHNICAL SKILLS

Microsoft Office

Tally ERP

SAGE PEACHTREE

INTUIT QUICK BOOK

SAP

ACHIEVEMENTS

Completed Training programme for Rapid Response Team/Ward Committee members

Completed the training program by Kerala Institute of Local Administration and volunteered for health and wellness activities during Covid 19 and Kerala Floods 2018