

CURRICULAM VITAE

KANHU CHARAN PANDA

C/O-PRAVAKAR PANDA

At-Manikanagar 4th lane, Hinjilicut

Po-Hinjilicut

Dist-Ganjam

State-Odisha

Pin-761102

Mob:9692947002/6370079822

Email Id: kanhucharanpanda18@gmail.com



CAREER OBJECTIVES:

- ❖ To apply the skills and knowledge learned from my institutions with best possible way in the work field and try to enhance the position of both organization and own career.

ACADEMIC QUALIFICATION:-

- ❖ Completed Matriculation from under BSE, Odisha in the year of 2013
- ❖ Completed +2 from under CHSE in the year of 2015.
- ❖ Completed +3 from under Berhampur University in the year of 2018.

PROFESSIONAL QUALIFICATION:

- ❖ Completed Master degree in Hotel Management under Utkal University of Culture in Xavier College Of Hotel Management in the year 2020

AREA OF INTEREST:

- ❖ Food & Beverage Service
- ❖ House Keeping

EXPERIENCE

- ❖ I have completed my four month industrial training in department of Food Production, Food & Beverage service, Front Office & House Keeping at **Clark's Exotica- Convention Resorts & Spa, Bangalore.**

HOBBIES:

- ❖ Gardening

STRENGTH:

- ❖ Self Motivation
- ❖ Hard Working
- ❖ Positive confidence

DUTIES:

- ❖ Ensuring guest restaurant visit will become a memorable dining experience.
- ❖ Assist guest while seating.
- ❖ Has a good knowledge of menu and presentation standards.
- ❖ Speak with guests and staff using clear and professional language, and answer phone calls using appropriate telephone etiquette.
- ❖ Able to answer any questions regarding menu and assist with menu selections.
- ❖ Able to anticipate any unexpected guest need and reacts promptly and tactfully.
- ❖ Set tables according to type of event and service standards..
- ❖ Responsible for clearing, collecting and returning food and beverage items to proper area.
- ❖ Maintain cleanliness of work areas, china, glass, etc. throughout the shift.

PERSONAL DETAILS:

Name : Kanhu Charan Panda

Father's Name : Pravakar Panda
Date of Birth : 18/05/1998
Sex : Male
Marital Status : Unmarried
Nationality : Indian
Religion : Hindu
Language Known : English, Hindi ,Odia

Declaration

I do hereby declare that the above Submitted information by me is correct to the best of my knowledge and belief.

Date:

Place: Ganjam

Signature