

Ahmed Manafdeen

Travel Assistant



+971 52 499 0677

ahmedroxfrvr@gmail.com

FMJ BULIDNG,NUAIMIYA 2 ,AJMAN

PERSONAL PROFILE

Date Of Birth : 26 Of Jan 2001

Age : 21 Year Old

Marital Status : Single

Nationality : Sri Lankan

Passport No : N8292582

visa Status : Visit Visa (Visa Expire On 03 May 2022)

Summary

Customer service-oriented Company Name with 4 years of career experience in Travel and Tourism industries. Possesses expertise in strategic partnership identification and development, event planning, and travel coordination. Key skills include time management, organization, and written and verbal communication.

EXTRA CURRICULAR ACTIVITIES

Member of Moors Club Youth Club Which Controlling by the Sri Lanka Federation Of Youth Club.
President of Islamic Society 2015 Organized by St. Mary's College, Dehiwala
Prefect Of Dehiwala Ahadiyya School Dhiwala 2015 /2016

PROFESSIONAL QUALIFICATIONS

Ability to Work Under Pressure

Good Knowledge In Computer
Literacy & Microsoft Office And
Etc

Good Knowledge In Sabre Gds
System

Successfully Completed a
Diploma In International Air
Line Ticketing Conduct By Mr.
Deepal Perera - International Air
Line Ticketing Academy
Strong problem-solving skills

Fast Typing, Online visa
Application Filling

Archiving The Sales Targets on
Time

Work experience

A1 Travels (PVT) LTD

Travel Assistant

11/2017 - 11/2021

Reservation, visa Documentation, Hotel Booking, Tours Arrangements, Online Visa Submission & Direct , Issuing Flight Tickets From Gds Sabre System, Visa consulting ,Group Tour Handling

Education

**International Airline Ticketing
Academy**

2017 - 2018

Successfully Completed The Diploma In Air Line Ticketing

St.Mary's College Dehiwala

2006 - 2016

Sat For The G.C.E (O/L) Examination in 2016

Certificates

2017

Diploma In International Air Line Ticketing

2016

Prefect Of Dehiwala Ahadiyya School

2015

President's Cup Cricket Tournament 2015 Colombo District Ahadiyya School Federation

2014

St. Mary's College Dehiwala First Place Marching Squad

2009

Sri Lankan Twin Registry Institute For Research & Developments (Dancing 1st Place)

2009

Sri Lankan Twin Registry Institute For Research & Developments (Art 1st Place)

About

Work preferences

I would like to work with who is more friendly and dedicated and fast worker to give his or her support me to archive the sales target and group works.

Conclusion

I do hereby certify that the particulars finished by me in this curriculum vitae are true and accurate to the best of my knowledge and if I selected. I shall perform my duties efficiently and loyally to entire satisfaction of the management .

Ahmed Manafdeen

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Signature