

# Curriculum Vitae

## DINESH KUMAR

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Dubai, UAE.



### APPLIED FOR THE POST OF "OFFICE ASSISTANT"

#### CARRER OBJECTIVE

A Suitable position with an organization where I can utilize the best of my skills and abilities that fit to my education, skills and experience a place where an encourage and permitted to be an active participant as well vital contribute on development of the company.

#### PERSONAL DETAILS

Nationality	:	Indian
Date of Birth	:	15/07/1991
Gender	:	Male
Marital Status	:	Married
Language Known	:	English & Hindi
Visa Status	:	Visit Visa (Until 15, JAN 2022)

#### PASSPORT DETAILS

Passport No	:	V0095648
Date of Issue	:	06/12/2019
Date of Expiry	:	05/12/2029
Place of Issue	:	India

#### WORK EXPERIENCE

- Worked as a "Office Coordinator "with **IMRB International Marketing Company** for 3 years in India.
- Worked as a "Store Keeper " with **Kamal Motors** for 1 yeas in India.

#### EDUCATIONAL QUALIFICATION

- ❖ 12th Passed

#### SKILL

- ✓ Very Energetic result oriented and organized
- ✓ Efficient and well behaved person
- ✓ Extremely hardworking self motivated and able to work independently in a team environment under supervision
- ✓ Keep excellent inter personal relations with colleagues and ready to help them.

#### DECLARATION

I hereby certify that the above information are true and correct according to the best of my knowledge & My Experience. If selected I assure that I would perform to the best of my abilities, early awaiting a Positive response

**DINESH KUMAR**