

## CURRICULUM VITAE



**ABDUL SUBEER**

**Mob: 0507163240**

**[E-mail-sudi08@yahoo.com](mailto:sudi08@yahoo.com)**

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### OBJECTIVE

To seek a position where I can maximize my organizational, inter-personal skills and knowledge in which will contribute and help in gaining my experience, give growth to the company and to use my ability in my chosen career path.

### PROFESSIONAL PROFILE

- Easy to work with, can work as a team but can also adopt independently
- Work well under pressure, fast learner and fit into changes.
- Determined and Initiative to a given work.
- Positive personality, confident and easy to converse with.
- **Computer literate: MS word, MS Excel, WEB and E-mail**

### JOB EXPERIENCE

- ***Company:*** Emirates dnata Dubai Airport, UAE
- ***Nature of company:*** Airport operation
- ***Position:*** Office assistant & Equipment operator
- ***From:*** January 2002 to January2021

#### Role of Duties

- Tracking baggage
- Staff airport pass renewal
- Staff documents control
- Baggage equipment updating

### **EDUCATIONAL QUALIFICATION**

<b>Course</b>	<b>University/ college</b>	<b>Year of passing</b>	<b>Percentage of marks</b>
<b>High school diploma</b>	Govt: VH.S.S, kerala,INDIA	<b>March 1992</b>	<b>60%</b>

### **Post to Apply For:**

- OFFICE ASSISTANT
- GENERAL HELPER

### **PERSONAL DETAILS**

**Date of birth** : September 20, 1975  
**Sex** : Male  
**Nationality** : Indian  
**Passport No** : L6623484  
**Date of expiry** : APRIL 06, 2024  
**Languages Known** : English, Arabic, Hindi, Malayalam  
**Visa status** : Visit visa (valid till February 2022)

### **Declaration**

I hereby declare that all the information presented above is true to the best my knowledge

**Place:** Dubai

(Abdul subeer )