



Dubai, UAE



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19<sup>th</sup> February 1985



Sri Lankan with Transferable Visa



# GAYAN SAMEERA GOMES

Shipping & Logistics  
Professional

## EXPERTISE

Shipping & Logistics Management • Import & Export Procedures • Custom Liaisons & Clearance Procedures • International Trade • International Sourcing & Procurement • Shipping Documentation • Buyer/Supplier Relations • Carrier Liaisons • Cost & Resource Optimization • Cargo Tracking & Coordination • Stock Optimization & Management • People Management • General Administration

## WORK EXPERIENCE



### Senior Shipping Executive

Sun Metal Group of Companies, UAE  
May-2018 to Present

Manage overall shipping, documentation & clearance procedures as follows:

- Manage and oversee all imports from all US, African, European, and some Middle Eastern ports and exports / cross trade shipments destinations across the globe.
- Manage Cross stuffing shipments at J/AlI free zone & cross trade shipments (Switch BLs) from various countries.
- Negotiate favorable tariffs and service terms with carriers and freight forwarding companies while maintaining a cordial relationship and close rapport.
- Plan & resolve shipping & logistics schedules, best routes and carriers, and loading specifications in line with the requirements of the company and the buyer/supplier.
- Negotiate freight, get container release orders, oversee loading, liaise with the shipping/freight forwarding agent for OBLs & SWBs, and follow up the export shipment until delivery to the final destination.
- Oversee clearing process for imports in liaison with the customs & clearing agents for duty & regulatory procedures; and with the supplier for payment finalization & cargo release.
- Follow up timely payment collection & cargo release for export shipments, in liaison with the buyer and the carrier/freight forwarding agent involved.
- Oversee all documentation for imports and exports including regulatory & statutory documents in collaboration with the documentation department.
- Maintain optimal stocks in coordination with the production & warehouse teams to ensure smooth loading and timely shipments.



## PROFILE

A dynamic, passionate & result-driven Shipping & Logistics Professional with 16 years of diversified work experience, profound expertise, deep operational insight, sharp business acumen, analytical mind, and innovative approach.

With an exemplary capacity proven through varied achievements, I look forward to collaborating with multi-faceted teams to deliver greater heights of business excellence in terms of operational efficiency, revenue, profitability, quality of products, and business growth through team efforts. (Reference available on request)



## PERSONAL STRENGTHS

- Focused, Determined & Career Dedicated
- Abreast of the Latest Technology, Tools & Standards
- Deliver Consistently under Pressure
- Work Independently with Minimal Supervision
- Skilled in Converting Crises into Opportunities to Learn & Grow
- Take Passion in Innovation & Divergent Thinking
- Possess a Passion for Innovation & Divergent Thinking

- Facilitate issuance of cargo marine insurance, where applicable.
- Prepare daily reports for the reference f management.
- Assist in cost, resource, and process optimization in shipping and logistics, ensuring high profitability & efficiency.
- Manage logistics for the internal requirements of the company requirements.

**Shipping Executive**

Al Sharif Metals Ltd, UAE  
Oct 2011 – Oct 2017



Manage overall shipping, documentation & clearance procedures as follows:

- Same key responsibilities and tasks, as above.

**Purchasing Executive**

Akbar Brothers Pvt Ltd, Sri Lanka  
Mar 2006 to Oct 2011



Manage overall purchasing/sourcing, and logistics functions as follows:

- Procure raw materials, equipment, and products catering to the requirement of the company while ensuring optimal cost & quality.
- Oversee the import procedures including shipping & logistics, payment & international banking, clearing & statutory liaisons, documentation, etc. in coordination with the shipping team, suppliers, and other external stakeholders.

**Bachelor in Supplier Chain Management**

National Institute of Business Management, Sri Lanka  
2004 - 2005



**GCE Advanced Level | High School**

Department of Education, Sri Lanka  
2004



**IT SKILLS**



**LANGUAGE SKILLS**



**PROFESSIONAL SKILLS**



**MY PASSION**



Career Ambitions



Performance Building



Corporate Leadership



Continuous Learning



Sustainable Logistics



Future Technology