

CURRICULUM VITAE

Babita Sunder ubhare

Al Ain city, Abu Dhabi, UAE.

Mobile: +971 582199651

Email : babita30082016@gmail.com

Career Objective

A visionary with an independent and flexible mind, willing to transform abstract thoughts, from educational and professional experience, to valuable & productive inputs & to evolve as a successful professional in the service industry through excellent communication.

PROFESSIONAL EXPERIENCE

- Radisson Blue hotel new Delhi Paschim Vihar (January 13/8/2018 to December 10/12/2018.
 - Chhatrapati Shivaji International Airport (February 20/2/2019 to March 15/3/2020)
 - Fortune Select Exotica hotel , Mumbai (May 1/1/2020 to December 20/6/2020)
- INDUSTRIAL EXPOSURE TRAINING .
- Currently Working as a cashier at India palace restaurant.

Duties and responsibilities

- Welcoming guest as they enter restaurant.
- Offering advice or recommendations to customers and answering any inquiries.
- Operating the cash register, scanner, scale or the restaurant's computer system. Ensuring all orders are filled quickly and accurately and that food is high quality
- Ensuring correct meal prices, accepting payments and administering receipts to customers. Promptly addressing any customer service issues and referring to management if and when necessary.

ACADEMIC QUALIFICATIONS

DISCIPLIN E	COURS E	INSTITUTION	YEAR	%
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General	S.S.C	Dyandya vidya mandir	Mar-2013	88.60
General	Autocad	Gyanodaya multipurpose college	Feb-2016	A Grade
Diploma	Mechanical engineering	Government polytechnic	April 2017	88.94

Skills

1. Administrative and Managerial

- Excellent customer service, including patience and a friendly demeanor.
 - Exceptional organization and time management.
 - Effective written and verbal communication skill.
 - Great active listening skill.
- Ability to willingness to collaborate. Knowledge of foodservice regulations and proper food handling procedures
 - Capability to learn quickly and memorize menu details
 - Comfortable working in a fast-paced environment
 - Willing to work flexible work schedules that include nights and weekends
 - Physically able to be on their feet for extended periods and lift up to 25 pounds unassisted.

ACADEMIC QUALIFICATIONS

COMPUTER & LANGUAGE PROFICIENCY

Operating System & Application :

- Windows – 95 / 97 / 98 / 2000/ XP.
- MS – Office.

Language :

- English – Speak, Read, Write
- Hindi – Speak, Read, Write
- Marathi – Read , write, speak

PERSONAL DETAILS

Date of Birth : 10th Nov 1997

Marital Status : Unmarried.

Nationality : Indian.

I hereby declare that the above provided information is true to the best of knowledge.

Sincerely,

Place: Al Ain Date:

(Babita Sunder ubhare)