

CURRICULUM VITAE

MUHAMMAD ATHAR JAVED

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PERSONAL PROFILE

Sex: Male

Visa status: visit visa

Marital Status: Single

Nationality: Pakistan

Current Location: Sharjah UAE

Languages Known:

English
Urdu
Hindi
Arabic

OBJECTIVE

To flourish with progressive organization by polishing my skill with diligence performance and positive mental attitude.

WORK EXPERIENCE

Bin Hindi Security Services Ajman

10-01-2010 (To) 18-07-2022

Security Officer

- ❖ (PSCOD) License Holder Issue by Abu Dhabi Police.
- ❖ National security Institute Ajman U.A.E (NSI) Basic Security Training
- ❖ Observes and report activities and incidents.
- ❖ Maintain security and safety services.
- ❖ Respond customer's inquiry.
- ❖ To control any problems and issues on timely basis.
- ❖ To control the property and personnel.
- ❖ Patrol on assigned site on foot or in vehicle.
- ❖ Check for all safety measures.
- ❖ Prepared logs and reports as required.
- ❖ Coordination with police and clients site as requires.

Bayer Crop. Science Pakistan / Sahiwal Punjab Pakistan

01-11- 2004 – 29-12- 2005

Sales Representative

- ❖ Present, Promote and sell products/ Services using. Solid arguments to existing and prospective customers.
- ❖ Perform cost-benefit and needs analysis of existing / potential customers to meet their needs.
- ❖ Establish, Develop and maintain positive business and customer Relationships.
- ❖ Reach out to customer leads through cold calling.
- ❖ Expedite the resolution of customer problems and complaints to maximize satisfaction.
- ❖ Achieve agreed upon sales targets and outcomes within schedule.
- ❖ Coordinate sales effort with team members and other departments.

EDUCATION BACKGROUND

Diploma in Business Administration / Sahiwal Punjab Pakistan

Jul 2000 - Jul 2003

Business, D.B.A

Matriculation / Sahiwal Punjab Pakistan

Arts, Arts Apr 1998 - May 2000

