



Dildora
Dilshodova

PERSONAL DETAILS

Date of birth: 17/07/1995
Nationality : Uzbekistan
Visa Status : Tourist Visa
Mobile : 971 (55) 2780900
E - mail :
dildora.dilshodova@gmail.com

— Skills —

- Confident, articulate and professional speaking abilities;
- Multitasking and time management skills;
- Decision making and team communication

Objective

To succeed in a stimulating and challenging environment that will provide me with advancement opportunities

Career

Candour Real Estate

Sales Agent / Team admin
Dubai, UAE

11.2020-
present

- Scheduling viewing appointments, building and maintaining positive relationships with clients;
- Market research and cold calling through data;
- Negotiations skills on closing deals;
- Working on mycrm and publishing the listings;

Marriott Vacations Worldwide

Marketing Coordinator
Dubai, UAE

01.2020-
04.2020

- Promote awareness of brand image internally and externally;
- Set up meetings with potential clients to acknowledge them further about the benefits of timeshare ownership;
- Schedule follow up appointments/meetings with clients via phone call or emails;

Du Telecom

Customer Service Representative
Dubai, UAE

05.2019-
12.2019

- Handling queue and stress management;
- Co-operate with sales executives;
- Manage communication with customers and assure smooth operation, and acknowledge them;

— Language —

- English – Fluent
- Uzbek – Native
- Russian – Intermediate

— Areas of expertise —

- Customer Relations
- Hotel operations and management
- Hospitality background
- Event planning and coordination
- Real Estate

Franco properties, Franco Petite Restaurant 05.2017-03.2018
Barista

Kuala Lumpur, Malaysia

- Maintain inventories of equipment and supplies;
- Maintain safe and healthy work environment;
- Responsible for learning new recipes and developing skills;

Marriott International JW Marriott Hotel 01.2017-04.2017
Management Trainee

Kuala Lumpur, Malaysia

- Strategically evaluated department and employee performances;
- Influencing high operational standards;
- Support the team on various department-related responsibilities;

Zara 07.2015-01.2017
Sales Associate

Kuala Lumpur, Malaysia

- Receiving and welcoming customers;
- Operating cash registers;
- Keeping detailed records of all sales;
- Reporting to Store Manager;

Education

Lincoln University College 2015-2018
Bachelor of Science (Hons.) in Hospitality Management
Kuala Lumpur, Malaysia

Academic Lyceum under Tashkent state Agrarian University 2011- 2014
Diploma in Faculty of Foreign Philology
Tashkent, Uzbekistan

Reference

Available upon request