

SAMUEL JAYARAJ

Near Jeeva Theater, Sikkandar Savadi, Koodal Nagar, Madurai, Tamil Nadu 625018

Email: samraj510@gmail.com

Phone: +917339626133

WORK EXPERIENCE

- **HR manager, Spiegel Tecchnologies**, Madurai, Afghanistan(Mar 2021 to Present)
- **HR Executive, NGo**, Chennai, India(Sep 2020 to Mar 2021)
- **HR Free launcher, Own**, Chennai, India(Sep 2019 to Sep 2020)
- **Scheduling Analyst, Spi Global**, Chennai, India(Jun 2017 to Aug 2019)
- **Accountant, Berachah**, Chennai, India(Jun 2016 to Dec 2016)

EDUCATIONAL BACKGROUND

- **Sacred Heart college**, Tirupattur, **MBA**, 2013, Finance/ HR
- **St.Joseph**, Trichy, **BCOM**, 2011, Commerce

SKILLS

- **exit formalities**
- **interview coordination**
- **human resource management**
- **sourcing**
- **recruitment end to end**
- **screening**
- **ats**
- **excel**
- **short listing**
- **linkedin**
- **job portals**

PERSONAL BACKGROUND

- **Birthday:** - 1991-06-14