



Name: Muhammad Matti UrRahman Khattak

Position: Electrical Engineer

Experience: 7 years

Qualification: Bachelor of Electrical Engineer

Key Skills: Microsoft Office, Microsoft excels, Outlook, Power point, AutoCAD.

Contact: 00971-543135925

Current location: Dubai

Visa Status: Employment

E-Mail: Engrmatti@hotmail.com

Driving license: valid UAE license

Profile:

Electrical Engineer with 7 years experience in the field of construction as electrical project engineer.

Educational Qualification:

Bachelor of Electrical Engineering from University of Engineering and Technology
Peshawar, Pakistan

Certification:

- **Intelligence and video surveillance system:**
Supervised by Engr: Bilal Hamid & Dr Ali Mahmood
- **Solar Panel System Installation Training:**
Organized by National Institute of Design & Analysis (NIDA), Peshawar
- **Promoting human rights education and search to realize pluralist ideals.**
Organization by: human rights commission of Pakistan.
- **Blue box (Early Child hood Development) :**
Organized by: handicap international a system portage method.

Membership:

- Pakistan Engineering Council Islamabad, Pakistan

Profile Summary:

- Making shop drawing as per DEWA & SEWA regulation.
- Making of load schedule single line drawing.
- Follow up DEWA & SEWA and take approval of shop drawings.
- Making of submittals for switchgear.
- Submitting of drawings in DEWA & SEWA, and take approval of those drawings.
- Make switch gear submittals and take approvals.
- Executing works as per standard specification.
- Carrying setting out as per coordinate and lay out plans.
- Raising inspection request for consultant supervision.
- Coordinate with consultant and subcontractors.
- Review and resolve technical matters.
- Prepare and submit daily report for the works to be executed.
- Prepare monthly report with progress updates.
- Develop look-ahead schedules & identify requirements of manpower.
- Preparation / submission of Daily, Weekly & Monthly reports to Client
- Review project progress on regular basis
- Superior electrical maintenance work experience
- Excellent grasp of electrical maintenance work practices and processes
- High skills in electrical control systems installation and repair
- Strong knowledge of electrical distribution systems and high voltage motors
- Exceptional familiarity with automation and PLC systems
- Sound ability to work with high-speed packaging equipment
- Outstanding skills in using NEC and Six Sigma
- Good oral and written communication skills

Work Experience:

LOWE ELECTROMECHANICAL WORKS.LLC

Duration: May 2020 up to present.

Position: Working as an electrical project engineer.

LOWE FOR ELECTROMECHANICAL WORKS.LLC is an MEP company I have completed several projects like 2B+G+7typical china town(running project), Sarkao project G+6P+30 typ, safi tower ajman G+5p+26, Al Wasal project.



Task Assigned:

- Making shop drawing as per DEWA regulation.
- Making of load schedule single line drawing.
- Follow up DEWA and take approval of shop drawings.
- Assisting the engineering department to produce method statements, risk

- assessments site liaison and co-ordination.
- Receiving design drawings and estimation of quantities.
- Assign targets for accomplishments and ensure targets are met on daily basis for all electrical groups at site.
- Directly responsible for all safety of electrical groups personnel of the project by ensuring that the project execution will be done according to the applicable health, safety and environmental standards.
- Co-ordinate with Electro-mechanical (Plumbing, HVAC), civil Trades (Architectural & Structural) for execution of electrical installations at the time of concreting slabs and starting of block works.
- Coordinate and giving instructions to site supervisors/foreman's for all execution of site works,
- Ensure that all site works are done as per the applicable quality standards
- Ensure that all the works done accordance with the approved construction drawings, contract documents, projects specifications, and all applicable standards whether local, national or international.
- Rising of RFI (Request for information), inspection of material and IR (Information Request) for inspection of completed works from consultant and coordinating accordingly. Rising of variation orders if required.
- Reporting to the project engineers/manager /operations manager for advice for all site related issues.
- Ready for civil defense and local municipality inspections for handing over of site to client.

AL TAQAH AL ARABIAH TECH.CONT.LLC

Duration: December 2018 to April 2020.

Position: Working as an electrical project engineer.



Al Taqah Al Arabiah Tech. cont.LLC is an MEP company. I have completed several projects like moon tower, sarab tower, time hotel, sunlight tower, offices tower, 10 sheds in industrial area 18 sharjah ,al onoud tower (running project) afamia residential building (running project).

Task Assigned:

- Making shop drawing as per SEWA regulation.
- Making of load schedule single line drawing.
- Follow up SEWA and take approval of shop drawings.
- Making of submittals for switchgear.
- Submitting of drawings in SEWA, and take approval of that drawings.
- Make switch gare submittals and take approvals.
- Assisting the engineering department to produce method statements, risk assessments site liaison and co-ordination.
- Receiving design drawings and estimation of quantities.
- Assign targets for accomplishments and ensure targets are met on daily basis for all electrical groups at site.
- Directly responsible for all safety of electrical groups personnel of the project by ensuring that the project execution will be done according to the applicable health, safety and environmental standards.
- Co-ordinate with Electro-mechanical (Plumbing, HVAC), civil Trades (Architectural & Structural) for execution of electrical installations at the time of concreting slabs and starting of block works.

- Coordinate and giving instructions to site supervisors/foreman's for all execution of site works,
- Ensure that all site works are done as per the applicable quality standards
- Ensure that all the works done accordance with the approved construction drawings, contract documents, projects specifications, and all applicable standards whether local, national or international.
- Rising of RFI (Request for information), inspection of material and IR (Information Request) for inspection of completed works from consultant and coordinating accordingly. Rising of variation orders if required.
- Reporting to the project engineers/manager /operations manager for advice for all site related issues.
- Ready for civil defense and local municipality inspections for handing over of site to client.



Khattak Allied Construction Company

Duration: June 2013 to April 2018.

Position: Working as an Project electrical engineer in the field of construction.

Khattak Allied Construction Company is an main contractor and has completed several projects like deans plaza, safari mall moon building khattak society and work in bahria town, shifa safari town

Task Assigned:

- Assisting the engineering department to produce method statements, risk assessments site liaison and co-ordination.
- Receiving design drawings and estimation of quantities.
- Assign targets for accomplishments and ensure targets are met on daily basis for all electrical groups at site.
- Directly responsible for all safety of electrical groups personnel of the project by ensuring that the project execution will be done according to the applicable health, safety and environmental standards.
Co-ordinate with Electro-mechanical (Plumbing, HVAC), civil Trades (Architectural & Structural) for execution of electrical installations at the time of concreting slabs and Starting of block works.
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- Ensure that all the works done accordance with the approved construction drawings, contract documents, projects specifications, and all applicable standards whether local, national or international.
- Rising of RFI (Request for information), inspection of material and IR (Information Request) for inspection of completed works from consultant and coordinating accordingly. Rising of variation orders if required.
- Reporting to the project engineers/manager /operations manager for advice for all site related issues.
- Ready for civil defense and local municipality inspections for handing over of site to client.

Personal experience:

My friendly nature and hard work leading to face control tough and sensitive situation.
Possess effective communication, interpersonal and presentation skills.
Fluency in written and spoken expressions
Flexible to adopt changes in accordance with working conditions
Capacity to work under stress and strain to meet the deadlines
Meticulous and methodical in working
Creative and proactive.

Personal Information

Date of Birth:	23-05-1992
Gender:	Male
Religion:	Islam (Sunni)
Nationality:	Pakistani
Passport:	GN4178721
Marital status:	Single
Profession:	Electrical Engineer (MEP)
Languages:	English, Arabic, Urdu, Hindi.