

CURRICULUM VITAE

SHEREEF.S

VALAYAKKAKATHU

ERUVA.P.O, KAYAMKULAM

ALAPPUZHA (DIST), KERALA

INDIA.

MOB : **0562473450**

EMAIL: shereefervu@gmail.com.



OBJECTIVE :

To build careers in a growing organization, where I can get the opportunities to prove my abilities by accepting challenges, fulfilling the organizational goal and climb the career ladder through continuous learning and commitment.

EDUCATUONAL QUALIFIATIONS :

GENERAL :

♦B.Com

COMPUTER KNOWLEDGE :

♦MS Office, Tally

WORK EXPERIENCE:

- ❖ Three years' experience as a Billing Clerk in Al Fosan Trading Co. Faisaliah,Jeddah ,Saudi Arabia (2005-2008)
- ❖ Two years' experience as a Billing Clerk in Elemec's Wedding Castle , Kayamkulam, Kerala (2008-2010)
- ❖ Two years' experience as a Store in Charge in Al Redha Building Materials Shop at Salmabad, Bahrain (2011-2013)
- ❖ Six years' experience as an Accountant (Tally) in Deepu Agencies, Kayamkulam, Kerala (2013- 2020)

PERSONAL DETAILS:

❖ Father's Name : Suberkutty
❖ Date Of Birth : 24-03-1984
❖ Gender : Male
❖ Marital Status : Married

LANGUAGES PROFICIENCY:

❖ English : Speaking and writing
❖ Hindi : Speaking and writing
❖ Malayalam : Speaking and writing
❖ Arabic : Speaking

PASSPORT DETAILS:

❖ Passport Number : T6905780
❖ Date Of Issue : 06/08/2019
❖ Date Of Expiry : 05/08/2029
❖ Place Of Issue : Cochin

DECLARATION:

I hereby declare that all the above statements mentioned in this resume are true and correct in best of my knowledge and belief.

Place : Kayamkulam

Shereef.S

Date : 01-09-2020