

RAIZA MARIE

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WORK EXPERIENCE

- **ACCOUNTS GENERAL CUM OFFICE ADMIN, SOULUTION VALET CAR,** , United Arab Emirates(Jan 2017 to Sep 2021)
- **OFFICE ADMIN, SOULUTION VALET CAR,** Dubai, United Arab Emirates(Oct 2016 to Jan 2017)
- **FRONT DESK RECEPTIONIST, SOULUTION VALET CAR,** Dubai, United Arab Emirates(Mar 2016 to Oct 2016)
- **LOGISTICS STAFF , EATON INDUSTRIES LLC,** , Philippines(Aug 2014 to Feb 2016)
- **PURCHASING STAFF , ROENTGEN TECH. INC,** , Philippines(Jun 2013 to May 2014)
- **HR ASSISTANT, ADFORMATIX INCORPORATED,** , Philippines(Jun 2012 to Nov 2012)
- **PRODUCTION ENCODER, SEIEN RUBBER PHILS. INC.,** , Philippines(Mar 2010 to Jun 2011)

EDUCATIONAL BACKGROUND

- **UNIVERSITY OF PERPETUAL HELP SYSTEM,** , **Bachelor of Science** , 2013, Information Technology

SKILLS

PERSONAL BACKGROUND

- **Birthday:** - 1991-07-04