

# CURRICULUM VITAE

**OORMILA.K**

D/O, KARUPPUNNI.C  
THIRUTHI (HO), PERUVEMBA (PO)  
PALAKKAD – 678531  
EMAIL ID : [oormilakr@gmail.com](mailto:oormilakr@gmail.com)  
PHONE NO : 7558035911



## CAREER OBJECTIVES

To be part of the organization where I can put my efforts and use my potentials for the progress of the organization and career. Dynamic, self-motivated and committed to pursue a career for the betterment of the company and to further my knowledge.

## WORK EXPERIENCE

Company : KARVY STOCK BROKING  
Position : Equity Advisor  
Period : 14-01-2019 - 18-11-2019

## KEY RESPONSIBILITIES

### **Investment Management**

1. Advising the clients for their investments in different Financial Products
2. Basic analysis of Fundamental and Technical factors on Equities
3. Analyzing Market trends and tracking the client's Investments
4. Valuable input for client's exposures and Business development.

### **Risk Management & people management**

1. Timely collection of client's dues and allowing them to take timely positions in trading.
2. Acting as a channel between the Firm and customers for their regular investment intervals.
3. Educating customers about different financial products and providing them updated information
4. Conducting educational programs for customers as well as for



employees  
periodically.

5. Motivating, controlling and supervising the Team Members to give their best in the job.

### **ACADEMIC PROFILE**

<b>COURSE</b>	<b>NAME OF THE INSTITUTION</b>	<b>BOARD / UNNIVERSITY</b>	<b>YEARS OF PASSING</b>	<b>PERCENTAGE</b>
<b>MBA</b>	NEHRU INSTITUTE OF INFORMATION TECHNOLOGY AND MANAGEMENT	ANNA UNNIVERSITY	2019	75%
<b>B.COM PA</b>	NEHRU ARTS AND SCIENCE COLLEGE, COIMBATORE	BHARATHIYAR UNNIVERSITY	2017	65%
<b>12<sup>TH</sup></b>	BHAVANS VIDHYA MANDIR PALAKKAD	CBSE	2014	82%
<b>10<sup>TH</sup></b>	BHAVANS VIDHYA MANDIR PALAKKAD	CBSE	2012	70%

### **PROFESSIONAL SKILLS**

Communication skill, Listening skill, Problem solving skill, Decision making skill.

## **COMPUTER SKILLS**

- MS OFFICE (Word, Excel, PowerPoint).
- Knowledge of TALLY, SQL, JAVA.

## **ADDITIONAL QUALIFICATION & CERTIFICATES**

Successfully completed a course in DATA ENTRY and OFFICE AUTOMATION under government of Kerala.

## **INTERNSHIP**

- NAME OF THE INSTITUTION: E-NARAYANAN KUTTY AND COMPANY

ADDRESS : Fort Residency,  
West fort road,  
Near R.V.CLINIC,  
Palakkad-678001

PHONE NO : 0491- 2520750  
9447070927

- NAME OF THE COMPANY : AP STEELS RE - ROLLING MILL

ADDRESS : Wise Park ,  
Kanjikode , Palakkad – 678623

I have done 30 days of internship to know about the organization and its working procedure

## **PERSONAL DETAILS**



NAME : OORMILA .K  
FATHER'S NAME : Karuppunni.c  
MOTHER'S NAME : Raji.G  
RELIGION : Hindu  
VISA STATUS : TRANSFERABLE VISA WITH NOC  
GENDER : Female  
DATE OF BIRTH : 17/08/1996  
NATIONALITY : INDIAN  
ADDRESS : THIRUTHI (HO),  
Peruvemba (PO),  
Palakkad, Kerala – 678531,  
PHONE NO : 755803511  
LANGUAGE KNOWN : Malayalam, English, Tamil & Hindi

## **DECLARATION**

I hereby declare that the above mentioned information's are correct to the best of my knowledge and belief.

**OORMILA.K**