

NOOR ULLAH

Peshawar, Pakistan
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PERSONAL SUMMARY:

To make a solid contribution towards the organization I serve by bridging the gap between existing resources of the organization and its strategic financial objectives by adopting suitable strategies either on my own or as part of a management team with special emphasis on quality of service. Currently looking for a suitable position in Hotel Management.

ACADEMIC QUALIFICATION:

- | | | |
|-------------|-------------|---------------------------------------|
| ▪ 2007-2009 | B.Com Hon's | University Of Peshawar |
| ▪ 2001-2003 | B.COM | University of Peshawar |
| ▪ 1999-2001 | D.COM | Peshawar Board of Technical Education |

EMPLOYMENT HISTORY:

1. MASHRIQ AL-MADINA RESTURANT, JABAL ALI, DUBAI UAE

Working as Restaurant Manager since Sep 2019 to till date

Responsibilities:

- Recruiting, training and supervising staff.
- Agreeing and managing budgets
- Planning menus
- Ensuring compliance with licensing, hygiene and health and safety legislation/guidelines.
- Promoting and marketing the business
- Overseeing stock levels.
- Ordering supplies
- Producing staff rotas.

2. KHAN CITY RESTAURANT JABAL ALI, DUBAI UAE.

Working as Restaurant Manager since Oct 2017 Sep 2019

Responsibilities:

- Handling customer enquiries and complaints
- Greeting and advising customers
- Taking Reservation
- Preparing and presenting staffing / sales report
- Handling administration and paper works

3. SARHAD SECURITY SERVICE

- More than 2 years working experience as Security Supervisor in Sarhad Security Services Peshawar, KPK.

4. GHAZI AMAN ULLAH KHAN(GAK) SCHOOL KHOST AFGHANISTAN.

- Worked as a Principal & Administrator from 25th March, 2006 to 18th April 2009.

OTHER SKILLS:

- Verbal communication skill
- Customer Service
- Team Oriented
- Multitasking
- Problem Solving

PERSONAL INFORMATION:

- | | |
|------------------|--------------------------|
| • Birthday | 1 st Feb 1981 |
| • Nationality | Pakistani |
| • Marital Status | Married |
| • Religion | Islam |
| • Passport # | EF2746302 |
| • Visa Status | Employment |
| • Valid till | 22 Jan 2022 |

LANGUAGES:

- English, Urdu, Pashto, Hindi

REFERENCE:

- Reference will be furnished on demand