



SUMIYA ERSHAD

06+ years' experience in Procurement, Quantity Surveying & Designing (Electrical) - Construction & Oil & Gas Industry

Mobile: +971 54 407 9645, E-mail: sumiya_jameela@yahoo.com

Qualified Electrical Engineer with 6+ years of experience in Procurement, Quantity Surveying, Electrical Design Engineering, General Management within Construction and Oil & Gas industry. Possess excellent analytical, communication, coordination, problem solving, decision making and time management skills. A well motivate, innovative with strong disposition and positive attitude.

Types of Projects Handled

- Experience in handling Oil & Gas, Petrochemical Projects
- Experience in handling Infrastructure Projects

CORE QUALIFICATIONS

- Knowledge of Ex-rated Electrical Equipment and its Designing in Hazardous area.
- Intertek Certificate of attendance "Basic Ex Requirements & Quality system requirements of EN ISO/IEC 80079-34"
- Excellent experience in procurement, project coordination, designing & quantity take off & project coordination.
- Knowledge in AutoCAD, Planswift, MS Project-Project Management, Client documentation

PROFESSIONAL EXPERIENCE

GHANTOOT NATIONAL ELECTROMECHANICAL CONTRACTING LLC – GHANTOOT GROUP

Period : APRIL 2018 –MARCH 2020

Designation : **PROCUREMENT & QUANTITY SURVEYING -ELECTRICAL ENGINEER**

Responsibilities:

- ❖ Study/Review of tender documents, Scope of work, drawings, BOQ, Specifications, Client's requirement etc. from the tender documents for proper quantity surveying and estimation.
- ❖ Quantity take off for All Electrical System Including ELV System Using PLANSWIFT Software
- ❖ Procurement- Negotiating with the Supplier for the Quality Material according to Specification and Vendor List
- ❖ Dealing with the suppliers for the best quotations
- ❖ Preparation of Comparison sheets to find the best priced required item. Dealing with suppliers for material submittals and approvals

Project Handled:

- ❖ Jumeirah West Beach Club, Dubai; Mayan- Yas Island-AUH
- ❖ PPO-Public Prosecutors Office; Khor Al Raha Development
- ❖ Mina Tower; Reem Mall –Snow Park Works

BIN LAHEJ CONTRACTING- ELECTRICAL ENGINEER

Period : OCTOBER 2017 – MARCH 2018

Responsibilities:

- ❖ Study/Review of tender documents, Scope of work, drawings, BOQ, Specifications, Client's requirement etc from the tender documents for proper designing and estimating works
- ❖ Study the specifications of electrical installation to ensure that the installation and operations shall comply with the DEWA regulations
- ❖ Quantity take of all electrical systems including ELV

Projects Handled:

- Silicon Oasis - G+9 ,Client: GGICO , B+G+2P+17F+RF, AZIZI DEVELOPMENTS

BARTEC MIDDLE EAST- ELECTRICAL ENGINEER (LV SWITCHGEAR PROJECTS, HAZARDOUS AREA)

Period : MAY 2014 - APRIL 2015

Responsibilities:

- ❖ Designing of electrical equipment for hazardous areas both in offshore and onshore, reviewing technical drawings and providing technical support with extensive background in handling requisitions and sound knowledge in Explosion proof protection
- ❖ Prepare and study technical drawings, specifications of electrical systems & ensure that installation and operations conform to standards and customer requirements.
- ❖ Selecting the material and type of electrical gears to be used for a project depending upon its specification (IEC, BS and other International standards), client requirement and site conditions.
- ❖ Project Coordination- Includes Client coordination, Project management, Project documentation (VDRL) & MRB Submission
- ❖ Timely submissions of documents with accuracy and quality, as per the client requirement

Projects Handled:

- Project Name : Alrar Inlet Separation and Boosting Facilities-Algeria, Client: Petrofac
- Project Name : PDO, Kauther Gas Plant and Associated Facilities, Client : Petrofac, EndUser: PDO Oman
- Project Name: Client: PUNJ LLYOD, End User: Qatar Solar Technologies.
- Project Name : New Fuel Oil tank farm , Client : Powertech Fujairah

FREEMAN CONTRACTING - ELECTRICAL DESIGN ENGINEER

Period : JUNE 2013 – APRIL 2014

Responsibilities:

- ❖ Study/Review of tender documents, Scope of work, drawings, BOQ, Specifications to ensure that the installation and operations shall comply with the DEWA regulations, latest edition of the IEE Wiring regulations, IEC & ISO standards and shall meet the customer requirements.
- ❖ Preparation of the drawing using Autocad which includes single line diagrams, Power & lighting layout. Preparation of Load Schedule Distribution and final layouts
- ❖ Technical Designing of entire Electrical Power and Lighting Sections, including generator, transformer, breakers, Cables- Load Calculation
- ❖ Before the commencement of the project ensure the submission of relevant documents including drawings to DEWA for review and approval

Projects Handled:

- Hess Middle East , Dresser, Helix International ,Dohler

ANANTHAPURI CONSULTANT, TRIVANDRUM-KERALA, ELECTRICAL ENGINEER (Trainee)

Period : APRIL 2011– JUNE 2012

Responsibilities:

- ❖ Load requirement calculation and electrical network designing for new developments
- ❖ Determination of transformer rating, Generator rating, and designing of cable size, Busbar selection, APFC, Breakers, Cables, Containments etc

PROFESSIONAL QUALIFICATION

Bachelor of Technology (B. Tech) - Electrical and Electronics Engineering (2006-2010), University of Kerala, India

SOFTWARE SKILLS

AUTOCAD, PLANSWIFT, PC Schematic of Electrical Drawing (PCS) , Diploma in Primavera with PPM Concepts & AUTOCAD from CAD

PERSONAL DETAILS

Date of birth : 09-09-1987
Nationality : Indian
Current Residence : Dubai, UAE
Marital status : Married
Driving License : UAE & Indian
Languages : English, Hindi, Malayalam.
Visa status : Husband visa
Notice to join : Immediately

DECLARATION

I do hereby declare that the details furnished above are true and best of my knowledge.

Sumiya Ershad
February 2021