

CAREER PROFILE SUMMARY

A highly seasoned professional with over 15 years of comprehensive experience spanning Quality Assurance, Occupational Health & Safety (OHS), Environmental Management, and Fire Safety within the food manufacturing and brewing sectors. I bring a proven track record in spearheading integrated management systems, driving regulatory compliance, and optimizing operational efficiency. My expertise includes leadership in Quality Governance, Systems Management, and Safety Initiatives, complemented by a robust background in laboratory procedures, food analysis, and continuous improvement methodologies.

Throughout my career, I have orchestrated the implementation of ISO standards (ISO 9001:2015, FSSC22000:2018, 14001:2015, 45001:2018), ensuring stringent adherence to quality parameters and fostering a culture of continuous improvement. I have led transformative initiatives to enhance workplace safety, reducing Lost Time Accidents (LTA) and safety incidents through strategic programs and comprehensive training. I have also delivered significant advancements in Environmental Management Systems (EMS), aligning operations with ISO 14001 standards and regulatory requirements. Established and managed robust fire safety protocols, including fire alarm systems to global standards, ensuring preparedness and compliance across multiple sites.

Seeking to leverage my extensive experience and expertise in Quality Assurance, Occupational Health & Safety, and Systems Management in a leadership role as Cabinet Secretary in the Kenyan government. Committed to driving national standards, enhancing regulatory frameworks, and promoting sustainable practices across key sectors. Ready to contribute strategic vision and operational excellence to advance Kenya's governance and public safety agenda.

KEY SKILLS AND COMPETENCIES

- **Quality Assurance/Governance:** Expertise in implementing and managing quality assurance systems, ensuring adherence to international standards (ISO 9001, FSSC22000), and continuous improvement in product quality.
- **Occupational Health & Safety (OHS):** Proven track record in developing and enforcing OHS policies, conducting training programs, and reducing workplace accidents through proactive safety measures.
- **Environmental Management:** Experienced in aligning operations with environmental standards (ISO 14001), conducting audits, and implementing sustainable practices to minimize environmental impact.
- **Fire Safety Skills:** Strong background in fire safety management, including developing policies, conducting audits, and ensuring compliance with fire safety regulations.
- **Laboratory Procedures:** Proficient in laboratory management, including setting up labs, managing equipment, conducting analyses, and maintaining high hygiene and safety standards.
- **Food Analysis:** Skilled in food safety and analysis, overseeing food safety programs, conducting hazard analyses, and ensuring compliance with food safety regulations.
- **Safety and Health Management:** Comprehensive knowledge of managing safety programs, including risk assessments, emergency preparedness, and safety training across diverse operational environments.
- **Documentation:** Strong ability to develop and maintain comprehensive documentation, including manuals, procedures, work instructions, and compliance records.
- **Risk Management:** Proactively identifying and mitigating risks across operational areas to enhance safety and prevent incidents.
- **Regulatory Compliance:** Expertise in interpreting and adhering to local and international regulatory requirements across multiple domains (e.g., food safety, environmental management, occupational health).
- **Project Management:** Leading cross-functional projects from initiation through to completion, ensuring timelines, budgets, and quality standards are met.
- **Strategic Planning:** Developing strategic plans aligned with organizational goals, leveraging insights from audits and performance metrics to drive long-term success.
- **Stakeholder Engagement:** Collaborating effectively with internal stakeholders, external agencies, and regulatory bodies to achieve shared objectives and maintain positive relationships.
- **Training and Development:** Expert in designing and delivering comprehensive training programs for staff at all levels, enhancing skills in safety practices, quality control, and regulatory compliance.
- **Data Analysis and Reporting:** Proficient in analyzing data trends, preparing insightful reports, and using analytics to drive informed decision-making and process improvements.
- **Interpersonal Skills:** Strong communication, negotiation, and conflict resolution skills, essential for building productive teams and fostering a positive work environment.
- **Ethical Standards:** Upholding high ethical standards in all aspects of operations, promoting integrity, transparency, and accountability within the organization.
- **Adaptability and Resilience:** Thriving in dynamic environments, adapting to change, and effectively managing challenges to achieve organizational objectives.
- **Leadership/Supervision Skills:** Demonstrated leadership in managing teams, providing guidance, and fostering a culture of accountability and continuous improvement.

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- **ICT Competency:** Familiarity with integrating technology solutions for operational efficiencies, data management, and digital transformation initiatives.
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WORK EXPERIENCES

ENVIRONMENT, HEALTH, SAFETY AND SYSTEMS MANAGER

01/2024 - Current

- Serving as the Lead Auditor in overseeing the Occupational Health and Safety (OHS), Environment, and Quality Management Systems (QMS) across the organization.
- Conducting extensive trainings on the FSSC Scheme, OHS, environmental standards, and QMS for all relevant personnel.
- Commissioning and training all staff and management on focused improvement projects, actively forming an Improvement Task Force (ITF) to drive these initiatives.
- Introducing and implementing a comprehensive system of Key Performance Indicators (KPIs) in several departments, including Safety KPIs, Quality indices, and Overall Equipment Effectiveness (OEE) metrics.
- Developing and communicating key policies for OHS, Environment, QMS, and Food Safety and Quality to ensure alignment and compliance across the organization.
- Developing detailed manuals, system procedures, and work instructions, and implementing a strong safety and quality culture throughout the company.
- Driving compliance by closely monitoring audit findings and addressing regulatory and statutory requirements from bodies like NEMA, KEBS, and DOHSS.
- Reviewing and improving Standard Operating Procedures (SOPs) across the entire GAKL site to enhance operational efficiency and effectiveness.
- Serving as a strategic partner and advisor to the management team, providing guidance and recommendations on improving overall operational performance, risk management, and continuous improvement initiatives, and aligning these efforts with the organization's long-term goals and vision, while also contributing to the development of the organization's strategic plans and business objectives.
- Collaborating with cross-functional teams to ensure the effective implementation and integration of management systems, fostering a holistic approach to achieving organizational objectives and sustainable growth, and promoting the sharing of best practices and lessons learned across the organization.
- Driving the implementation of industry 4.0 technologies and digital solutions to enhance the organization's operational resilience, data-driven decision-making, and overall competitiveness, while also championing the upskilling and reskilling of the workforce to enable the successful adoption and utilization of these technologies.

PRIVATE CONSULTANT

05/2022 - 12/2023

- Successfully implemented comprehensive Quality, Environmental, Food Safety, Occupational Health, and Safety Management Systems across the organization, ensuring alignment with all relevant international standards, local regulations, and industry best practices.
- Played a pivotal role in developing detailed manuals, system procedures, work instructions, and policies to govern these integrated management systems, fostering a culture of compliance, continuous improvement, and employee engagement.
- Established and led robust fire safety management and audit programs, conducting regular inspections, testing of firefighting equipment, and emergency response drills to ensure the highest levels of preparedness and mitigate potential fire hazards.
- Collaborated with local authorities and emergency services to ensure full compliance with all applicable fire safety regulations.
- Designed and delivered extensive training programs on Occupational Health and Safety (OHS) and basic fire safety for all personnel, empowering employees with the knowledge and skills to identify and address safety risks, respond effectively to emergencies, and contribute to a safer work environment.
- Facilitated comprehensive DMAIC (Define, Measure, Analyze, Improve, Control) training sessions for the management team and production staff, equipping them with the methodologies and tools to drive continuous improvement initiatives, optimize production processes, and enhance overall operational efficiency and effectiveness.
- Developed and implemented RCPS (Rapid Continuous Problem Solving), 5 Why, and Root Cause Analysis (RCA) training programs, enabling cross-functional teams to systematically identify, analyze, and address the root causes of issues, resulting in the implementation of sustainable solutions and the prevention of recurring problems.
- Spearheaded the development of detailed manuals, system procedures, work instructions, and policies to govern the organization's Quality, Environment, Food Safety, and OHS management systems, ensuring clear documentation, consistent application, and continuous improvement of these critical processes.

QUALITY ASSURANCE, OHS, ENVIRONMENT, AND SYSTEMS MANAGER / SAVANNAH BRANDS COMPANY (KO)

09/2021 - 04/2022

- Meticulously maintained all documentation related to the company's Quality, Environment, Food Safety, Occupational Health, and Safety Programs, ensuring comprehensive records and enabling effective monitoring and reporting of the organization's performance across these critical management systems.
- Proactively planned and facilitated the documentation of quality objectives, environmental aspects, environmental management plans, and department-specific objectives, aligning these with the organization's strategic goals and ensuring measurable targets for continuous improvement.
- Diligently tracked the progress in implementing quality, environment, food safety, occupational health, and safety objectives across all departments, identifying areas for improvement and collaborating with Heads of Departments (HODs) to drive the achievement of these objectives.
- Liaised extensively with HODs to ensure that the departmental policies and other standard operating procedures were reviewed, approved, and appropriately documented, maintaining a centralized hospital repository to ensure the accessibility and currency of critical information.
- Developed comprehensive quality systems training and awareness schedules for all departments, facilitating continual quality improvement and aligning the organization's practices with international standards for excellence in healthcare services.
- Conducted thorough reviews of food safety hazard analysis along the entire food chain, documented prerequisite programs, operational prerequisite programs, and critical control points, including robust monitoring systems, to ensure the highest standards of food safety.
- Rigorously evaluated the organization's compliance with all relevant legal and statutory requirements pertaining to Environmental Management Systems (EMS) and Occupational Health and Safety (OHS), and proactively addressed any emerging or identified gaps to maintain full compliance.
- Planned and executed comprehensive EMS, food safety, occupational health, and department-level inspections, identifying areas for improvement and collaborating with HODs to implement corrective and preventive actions.
- Worked closely with HODs to ensure that their department's QEOHS (Quality, Environment, Occupational Health, and Safety) requirements were in place and effectively integrated into daily operations.
- Designed and regularly reviewed continuous improvement checklists and Key Performance Indicators (KPIs) for EMS, food safety, occupational health, and safety, ensuring the ongoing monitoring and enhancement of the organization's performance across these critical domains.

Key Achievements:

- Commissioned Savanna Lab from scratch and trained in all OHS, Britain Retail Consortium (BRC) systems, and all the guidelines for ISO certification.
- Developed standard operating procedures and ways of work for the company and enabled them to pass the Multi-agency audits.
- Introduced Key Performance Index(KPI) in health and safety, Environment, Quality assurance and systems

OTHER PAST EXPERIENCES

ANALYTICAL AND EQUIPMENT CHEMIST MANAGER / EAST AFRICAN BREWERIES LTD

01/2019-05/2021

Key Achievements:

- Increased quality index to 95% and equipment index to 98% at the site and commissioned 200m worth of lab equipment and improved hygiene score to 97% across satellite labs.
- Achieved 95% closure of SIRC (Safety Improvement Report Card) in quality assurance and led PTW (Permit to Work) audits and ensured closure of associated actions.
- Oversaw improvements from DWB, IAA, and KEBS audits and managed Certificate of Analysis, and reviewed documents as per policies.

SAFETY MANAGER / EAST AFRICAN BREWERIES

01/2017 - 01/2018

Key Achievements:

- Reduced LTA from 22 to <5, and safety incidents from 150 to <50 and championed near-miss reporting and contractor safety onboarding/training.
- Increased unsafe act/condition reporting to 14,000+, with 90%+ safety training attendance, and developed visitor/contractor induction, permit systems, and training programs.
- Installed 150M KES fire alarm system to global standards, managed 200M KES lab CAPEX and conducted site risk assessments, managed 2,000+ contractor safety, and enforced SFIP
- Developed Fire Safety Policy, managed OHS compliance and safety awards, and ensured adherence to statutory inspections across equipment.

FIRE SAFETY MANAGER / EAST AFRICAN BREWERIES LTD

01/2014 - 01/2018

Key Achievements:

- Ensured proper fire equipment Maintenance, Fire Emergency Evacuation Plan (FEEP), upkeep, and inventory Fire/OHSAS Audit across the site and depots like Kisumu.
- Oversaw the reduction of Total site safety accidents and near misses in F17.
- Site Overall F13 and F14 Safety Ambassador of the Year.
- In 2015, was awarded a Certificate of Good Work in the Safety Department.
- Was contact Lead in emergency Firefighting, fire Marshal and first aid, Handling of Oil/ caustic spills and Hazardous Materials
- Trained permanent staff and contractors on PTW (Log-out tag-out procedures) and handling of hazardous chemicals.
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QUALITY ANALYST/ANALYTICAL AND INSTRUMENT CHEMIST / EAST AFRICAN BREWERIES LTD 01/2010 -

01/2014

- Adept and took charge of training quality analysts and implementation of Standard operations procedures (SOP) and preparation of Statistical Process Control charts (SPC) across all the satellite labs and periodic review of them.

LABORATORY TECHNICIAN / CORN PRODUCTS KENYA LTD

01/2006 - 01/2007

- Adept and took charge of technical specifications for laboratory equipment installation and laboratory safety.
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PROFESSIONAL TRAINING & CERTIFICATIONS

- Comprehensive knowledge of ISO 9001, FSSC22000, HACCP, ISO 14001, OHSMS 45001, and currently trained in ISOIEC 17025.
 - Trained in Industrial First Aid and Fire Marshal.
 - Trained Lead Auditor.(QMS,FSSC,EMS,OHSMS Standards)
 - NEBOSH trained in International Fire Safety and Risk assessment and Occupational Health.
 - Trained in High Voltage Electrical Safety and Advanced Certificate of Health.
 - Trained in Fire Safety, Occupational Safety, and disaster from LLOYD and IMIST Safety course (Oil and Petroleum safety).
 - Trained Fire Safety Auditor.
 - Lead Quality Assurance Auditor.
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EDUCATION BACKGROUND

- B.Sc. Honors in Analytical Chemistry- University of Nairobi
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REFERENCES

- Available Upon Request.