



RIMAZ AL QADOUMI

Supply Chain

Amman 00962

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WORK EXPERIENCE

JUNIOR STOCK MANAGEMENT SPECIALIST

Azadea Group - Amman

March 2018 to Present

Perform inventory tasks to ensure the correct number of items are in stock

Maintain updated and accurate records of inventory Transactions

Review documentation and monitor product codes to search for discrepancies; troubleshoot quantity, discrepancies between stock and records

Develop and implement improvements to existing operational procedures to maximize efficiency and cut operations costs

Respond to sales inquiries and purchase orders; collect and analyze data to determine appropriate order quantities; process orders for shipment

Ensure high level of customer service is delivered and maintained

SALES ASSOCIATE (ACTING ASSISTANT STORE MANAGER- OYSHO)/ AZADEA GROUP (BERSHKA, OYSHO, PROMOD)

Azadea Group - Amman

April 2016 to February 2018

Improving engagement with merchandise and providing outstanding customer service

Operating cash registers, managing financial transaction and balancing drawers

Achieving established goals (Target – Increasing the sales)

Superior product knowledge

Cross selling and up selling to increase purchase amounts

Coordinate and oversee the planning, organizing, and delegating of work among staff (Japanese Meeting).

Responsible for making sure that all store policies, procedures, and controls are followed.

Weekly reports analysis

Ensure that store personnel provide exceptional customer service. This includes answering questions and assisting with product selection, purchases, and returns as well as handling any disputes

Following up with the fashion industry

In house staff training (Product Knowledge, Customer service, Time management & new collections weekly training)

FREE LANCING (PROMOTION, MARKETING & SALES)

Amman

2013 to 2016

Demonstrate and provide information on products or services for various

brands and/or companies. Answer questions and aim to convince customers to buy a product or service

Generating report that outlines the customers interest level, question asked,

number of samples and sales. Staying up to date with the product or service

features and the market.

Following up with the customer's needs. Ushering in organizing

events

EDUCATION

Bachelor's in Tourism Management

Hashemite University - Az Zarqa

September 2013 to May 2017

SKILLS

- **Emotional Intelligence (Azadea Group)**
- **Problem solving and decision making (Azadea Group)**
- **The power of active listening (Azadea Group)**
- **Fundamentals of leadership and management (Azadea Group)**
- **Customers behavioral (Azadea Group)**
- **Microsoft office (Word, Excel & Power Point) - Azadea Group**
- **Loss prevention training (Azadea Group)**
- **Advanced communication skills (Azadea Group) Retail analysis (Azadea Group)**
- **Effective communication skills (Azadea Group)**
- **Fashion & product knowledge (Azadea Group)**
- **Coaching for success Training (Azadea Group)**

- Time management training (Azadea Group)
- Customer service culture Training (Azadea Group)
- The fundamentals of digital marketing (Google digital Garage)
- Snapchat Advertising Essentials (Snapchat)

LINKS

<http://Linkedin.com/in/rimaz-al-qadoumi-ba6583152>

CERTIFICATIONS AND LICENSES

The Fundamentals of Digital Marketing

August 2020 to Present

e-commerce certificate by Google digital garage