



PAVITHRA SATHIYAMOORTHY

Personal Details:



+91-638-347-3896



pavisathiyamoorthy420@gmail.com



16th December 2001



Female



Indian

Skills

Self-motivation

Creative

Typing Speed (60 wpm)

Easily adaptability

Languages ability

To write : Tamil, English

To speak : Tamil, English

To read : Tamil, English

Hobbies

- ✓ Listening songs
- ✓ Drawing

Objective:

I'm looking for possibilities to work for a firm that can help me improve my abilities, broaden my knowledge. And initiate my first step for achieve my long term goal.

Academic Qualification:

- B.Com from Seethalakshmi Ramaswami College in 2022 with 78%
- HSC from Holy Redeemers Girls Hr.Sec.School in 2018-2019 with 80%
- SSLC from Holy Redeemers Girls Hr.Sec.School in 2016-2017 with 91%

Professional Skills:

- ✓ Time Management.
- ✓ Accounting enterprise.
- ✓ Problem solving and organisational skills.

Core Knowledge:

- ❖ MS-Office-2013(Word,Excel,Power Point)
- ❖ HTML & INTERNET
- ❖ PHOTOSHOP CS3, ILLUSTRATOR CS2, INDESIGNCS2,CORALDRAW X4.
- ❖ TALLY ERP 9 WITH GST.

Declaration:

I hereby declare that the above details furnished by me are true to the best of my knowledge.

PLACE:

DATE:

Signature

