



# ANJANA GEORGE

To be part of an organization that provides me with opportunities and challenges, which will assist me to further on my abilities to learn, grow and excel in my field of interest. Will shoulder my responsibilities to the best of my capabilities and will strive towards being an asset to my employer and firm as well.

Short and engaging pitch about yourself.



ashlyanjugorge1995@gmail.com



7356665607



Muvattupuzha, Ernakulam, India

## COMPUTER KNOWLEDGE

Adobe Photoshop

Corel Draw

Tally

MS Office  
(Excel/Word/Power Point)

Social Media Net  
working

## LANGUAGES

Malayalam



English



## SKILLS

Customer Service

Sales & Marketing

Team Work

## B.COM

### B.com Computer application (M.G UNIVERSITY)

Yeldo Mar Baseliouse College Kothamangalam Kerala India

05/2014 - 06/2017

Ernakulam, Kerala

### Additional Bcom Co-operation M.G University

03/2019 - 06/2020

## WORK EXPERIENCE

### Banking Assistant Rb Associates Perumbavoor

06/2017 - 07/2019

Ernakulam, Kerala

*Achievements/Tasks*

- 1. Accuring customers through various channel and provide loan i n tie-up with various banks/financier's all over Kerala

Contact : benoymathew - 9961000707

### Retail Officer ESAF BANK

07/2019 - Present

Ernakulam, Kerala

*Achievements/Tasks*

- Evaluating credit worthiness by processing loan applications and documentation within specified limits
- Interviewing applicants to determine financial eligibility and feasibility of granting loans
- Clearing audit queries of disbursed loan files

Contact : tijo sebastian - 7306586625

## CERTIFICATES

### Accounting Tally (03/2013 - 06/2013)

Tally is nothing but accounting in digital format. Maintaining accounts in manual books, we write accounting entries as debit and credit

## PERSONAL PROJECTS

### Effect of advertisement on housewives (02/2017 - 05/2017)

- Periyar valley irrigation (onsite )