

# SHARSHAD K

Inventory Analyst

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## PROFESSIONAL SUMMARY

Analyst with more than a year of retail industry experience and two years of customer interaction management industry experience seeking assignments as **Inventory Analyst** in an organization of repute that will give scope to enhance my existing knowledge and skills in the industry in accordance with efficiency and accuracy.

## SKILLS

- ✓ Active listening, Reading comprehension, Writing and Speaking
- ✓ Time Management, Coordination and Monitoring
- ✓ Critical thinking, Judgment and Decision making
- ✓ Expert in customer relationship management
- ✓ Cash flow and root cause analysis
- ✓ Financial modeling and budget analysis
- ✓ Implement effective inventory control protocols

## WORK HISTORY

**Inventory Analyst | Al Madina Group | Dubai, United Arab Emirates | October 2018 to Present**

**About Company:** Al Madina Group started its self-effacing and polite journey in 1971 with a single store and the simple idea to support the shoppers in UAE for their daily needs. Al Madina has become a provider of a unique and exhilarating shopping experience for the modern savvy customers.

### **Current roles and responsibilities as warehouse inventory analyst**

- ✓ Examine documents, materials, or products and monitor work processes to assess completeness, accuracy, and conformance to standards and specification
- ✓ Review documents, such as production schedules, work orders, or staffing tables, to determine personnel or materials requirements or material priorities
- ✓ Confer with department supervisors or other personnel to assess progress and discuss needed changes
- ✓ Revise production schedules when required due to design changes, labor or material shortages, backlogs, or other interruptions, collaborating with management, marketing, sales,

- production, or engineering
- ✓ Record production data, including volume produced, consumption of raw materials, or quality control measures
- ✓ Compile information, such as production rates and progress, materials inventories, materials used, or customer information, so that status reports can be completed
- ✓ Requisition and maintain inventories of materials or supplies necessary to meet production demands
- ✓ Pricing and promotional offer analysis
- ✓ Financial report preparation and risk management
- ✓ Bin segregations, Stock audit, CBM calculations and Aisle allocations

## **Finance Analyst | Concentrix Services India Private Limited Bangalore, India | February 2016 to September 2018**

**About Company:** Concentrix, a business services company, is a subsidiary of SYNEX Corporation (NYSE: SNX) since 2006. Its parent, SYNEX sits at number 198 on the Fortune 500 listing. Concentrix is headquartered in Greenville; SC. Concentrix provides service in 10 industries: Automotive, Banking and Financial Services, Consumer Electronics, Energy and Public Sector, Healthcare Services, Insurance, Media and Communications, Retail and eCommerce, Technology, and Travel, Transportation and Tourism. On August 2, 2016 SYNEX announced completion of the acquisition of The Minacs Group Pte with closure on September 1, 2016

### **Previous roles and responsibilities as Finance Analyst**

- ✓ Created and maintained precise and accurate models, charts and reports
- ✓ Built and maintained databases for forecasting future financial performance
- ✓ Reviewed and analyzed project spending throughout project life cycle
- ✓ Budgeted active and proposed projects by accurately determining pricing, margins and risk factor
- ✓ Consolidated financial data and materials for key leadership meetings
- ✓ Monitored and analyzed financial, statistical and operational data trends
- ✓ Monitored organization's performance against competitors
- ✓ Conducted financial and legal research and analysis for high net-worth individuals
- ✓ Conducting risk evaluation research, studying the company's financial status and future, so as to make better recommendations
- ✓ Managing changes and applying any corrective actions, as required

## EDUCATION

- ✓ Overseeing and supporting financial administrative
- ✓ **Bachelor of Commerce - Finance** | Gandhi Institute of Technology and Management | Bangalore
- ✓ **Pre-university college** - The Central Board of Secondary Education | KMM English School & Junior College | Puthanpally

## LANGUAGES

- ✓ English
- ✓ Hindi
- ✓ Malayalam
- ✓ Kannada
- ✓ Tamil

## VISA STATUS

Employment visa

## DECLARATION

I hereby declare that all above-mentioned information is in accordance with fact or truth up to my knowledge and I bear the responsibilities for the correctness of the above mentioned particulars.