

SHAIKH FARHEEN



Contact

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+971503430773

NEAR AL MAHATTA PARK, QAS
MIYA, SHARJAH, UNITED ARAB
EMIRATES

Skills

Maintain good coordination with 80%
colleagues, a strong will to take on
responsibilities and challenges,
value of time is always a priority,
ambitious and hard working.

Microsoft Office 80%

Tally (Erp 9.0) 80%

CoralDraw 80%

Mailing, Internet, & Editing 80%

Language

English

Hindi

Marathi

OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

EXPERIENCE

SS COMMUNICATION & SERVICES PVT LTD. 26
ACCOUNTANT August
Salary Payroll 2018 -
Handling Receivables and payable 17
On field cash handling October
Keeping stock records 2021
Staff attendances record handling

EDUCATION

Carmel College of Arts Science & Commerce for Women Nuvem
Bachelor of commerce (Honors) 2020
78%

REFERENCE

Sami Shaikh - "SS COMMUNICATION & SERVICES PVT LTD."
Manager
+919834314175

SEX

FEMALE

NATIONALITY

INDIAN

DATE OF BIRTH

4th November 1997

PASSPORT DETAILS

Pass Port No. : R1519472
Date of Issue : 04/10/2017
Date of Expiry : 03/10/2027
Place of issue : Panaji, Goa

