

IBTASAM AAMIR BHUTTA

BACHELOR IN CIVIL ENGINEERING 2020
OVER 1 YEAR WORK EXPERIENCE

CALL: +971 52 838 9392

WHATSAPP: +971 52 838 9392

E-MAIL: ibtasam.bhutta@gmail.com



CIVIL SITE ENGINEER

Cover Letter

Dear Sir
Human Resource Manager

RE: Application for an employment;

Please find enclosed my resume, I am professional Civil Site Engineer, looking for an employment with a reputable company like yours, where my abilities will not only be recognized but also rewarded. I am convinced that my background, work experience and qualifications all combined make me suitably qualified for your specific requirements.

For the past 1 year I have worked for;

COMPANY	TYPE OF COMPANY	COUNTRY	DESIGNATION	DURATION
DESCON ENGINEERING LIMITED LAHORE	CONSTRUCTION	PAKISTAN	CIVIL SITE ENGINEER	NOV 2020 TO OCT 2021

You will find me to be a reliable person who has a professional, calm and honest approach to all work related matters. Technically minded and with good problem resolution skills. I am able to work effectively in fast paced and ever changing environments.

Yours sincerely;
Ibtasam Aamir Bhutta

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CIVIL SITE ENGINEER

RESUME

PROFILE:

Qualified and experienced Civil site engineer with over 1 year of proven work experience. Possess expertise in building sectors.

PERSONALITY:

A dedicated team player, who possess excellent problem solving, planning, organising, sourcing, team management, market research, negotiation, communication, presentation, client convincing, follow-up and computer skills.

EDUCATION

BACHELOR IN CIVIL ENGINEERING

2016-2020

UNIVERSITY OF ENGINEERING AND TECHNOLOGY, LAHORE, PAKISTAN

TRAINING-COURSES

- Attended workshops for Civil engineering related in Pakistan.
- Successfully completed 4 workshops on different courses.

COMPUTER SKILLS

- Diploma in MS Office, PowerPoint, Auto cad, Graphics designing

OTHER DETAILS

Nationality	: Pakistani	Language	: English & Urdu
Date of Birth	: 14 th Aug 2000	Availability	: Immediately
Marital Status	: Unmarried	Reference	: Available on request
Driving Licence	: Pakistan		

ACHIEVEMENTS

- I have achieved best surveyor award in 2018 during study.
- I have achieved best intern award during the internship in 2019.

PROVEN JOB ROLE

- Proper handling of a team in achieving set targets.
- Timely intervention and strategic planning in guiding the team as a family.
- Open discussion in identifying pros and cons, merits and demerits.
- Manage, develop and handle key points in the designated site for the company.
- Monitor competitor activities and provide timely feedback to the management.

CAREER PROGRESSION

M.YAQUB AND SONS (GOVT CONTRACTORS)

Nov 2020 TO Oct 2021

M.YQUB AND SONS is a well reputed Company in Pakistan where I am performing my duties as **CIVIL SITE ENGINEER**. My Duties were,

- directing and preparing layouts, developing budget estimates, preparing preliminary and detailed designs, collating all required information.
- Preparing bar bending schedule
- Allotting work to labours
- Supervision of the work
- Preparing schedule and material used in work
- Keeping work chart schedule
- Plotting level of construction line
- Checking steel work of slab beam and column
- Checking and arranging equipment before concreting work start
- Supervision of the concreting process