



CONTACT ME

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 UNITD ARAB EMIRATES

PERSONAL DETAILS

Date of birth : 09/03/1995

Marital status : single

passport number: L 9140800

Nationality : Indian

Visa status :visit visa

Visa validity :24/02/2022

EXPERTISE

- Proficiency in tally ERP 9
- M S Excel
- Visual soft
- Cash flow management
- payable management
- Cash flow analysis
- journalizing
- Data entry
- Organising skill

LINGUISTIC

- English
- Hindi
- Arabic
(Read & write)
- Malayalam

MOHAMED RASHID

CERTIFIED MANAGEMENT ACCOUNTANT

An enthusiastic reliable and optimistic finance professional who hold the professional credential of certified management accountant, m.com and having 2 years of experience in the field of finance and accounts

WORK EXPERIENCE

ACCOUNTANT

MARKSS & COMPANY, India(05/ 2021- 10/ 2021

- Prepare and issuing of sale invoices
- Prepare a list of unbilled sales and resolve the issue to complete the billing
- Prepare a receipts for customer payments manage email, phone calls and correspondence
- Processing tax payment and return
- Manage all accounting transactions
- Comply with financial policies and regulations

ACCOUNTS EXECUTIVE

Arun bakery Engineering company ,india | 06/2018 11/2019

- Perform month-end activities such as reconciliation and journal entries
- Coordinate with finance team to complete assigned accounting tasks within deadline
- built relationship with client to maintain sales goals and create new opportunities
- Ensure accurate and timely completion of monthly & yearly financial report
- Adhering to risk management policies and procedures

EDUCATIONAL HISTORY

MASTERS OF COMMERCE

Annamalai university

BACHELORS OF COMMERSE

Calicut university

PROFESSIONAL DEVELOPMENT

CMA (certified management accountant) usa

institute of management accounts

certification is a professional credential that can be earned in the advanced management accounting and financial management.