

JITENDER KUMAR

Ward No. 19, VPO Padampur, Distt. Sri Ganganagar, Rajasthan
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27/11/1998

OBJECTIVE

I am currently looking for a full time position in an environment that offers a greater challenge, increased benefits for my family, and the opportunity to help the company advance efficiently and productively.

EDUCATION

- **SL PUBLIC SENIOR SECONDARY SCHOOL PADAMPUR** 2015
10th
75
- **NEHRU MODERN SENIOR SECONDARY SCHOOL, PADAMPUR** 2017
12th
76
- **NM PG COLLAGE, HANUMANGARH** APPEARING
B. Sc.
- **VM OPEN UNIVERSITY** 2018
RS-CIT
65

EXPERIENCE

- **Zodiac Diagnostic Cente, Hanumangarh**
Office Assitant
6 month experience of data entry
- **JIVO WELLNESS PVT LTD** 2019 - 2021
STORE INCHARGE
- Keep a record of sales and restock the store accordingly.
- Manage and train store staff.
- Plan promotional campaigns for new products or specials.
- Ensure that the store is kept clean and organized.
- Mediate any confrontations between staff and clients, and de-escalate the situation.
- Inventory and stock management
- **JIVO WELLNESS PVT LTD**
BACKHAND SUPERVISOR
6 Month experience Assitant Supervisor

SKILLS

- Good organization and communication skills, required
- Working knowledge of dangerous goods transport (including transport of radioactive goods), COSHH storage and waste management.
- Typing skills to enter orders received into system
- Experience in shipping/receiving goods
- Good Busy knowledge

LANGUAGE

- English
- Hindi
- Punjabi

Signature:



Jitender Kumar