

# ASIF NASAR

SITE SUPERVISOR (FIT-OUT / FINISHING)



+91-9044691753



Asifnasar1994@gmail.com



Mohalla - Barbarahna, Ghazipur

---

## About Me

I have a background in supervising people and resources. As a proven site supervisor, I can not only manage the performance of others fairly, clearly and regularly, but also ensure that senior managers are informed of both progress and problems. I have extensive experience of working with people from all nationalities, backgrounds and cultures.

---

## Experience

### **HIGH END INFRATECH (DELHI - INDIA)**

DRAFTSMAN - NOV 2021 - MAY 2023

- Building layout plan, Elevation Drawing in AutoCad 2d.
- Drawing Survey Data Buildings as per client Requirement in AutoCad.
- Maintaining all documents and drawings.
- Material takes off from drawings.
- Visiting sites to help supervisors to monitor the progress.
- Assisting in preparation of project documentation.
- Receiving and sending CAD files across the internet.
- Assisting in drawing problem by recommending solutions.
- Visiting site to take necessary collect Village maps for Land Acquisition and prepare drawings as per site requirements.

### **AKMA INTERNATIONAL LLC. (RIYADH - KSA)**

SITE SUPERVISOR (FIT-OUT) - JUL 2018 - JUL 2021

- To maximize production, profit and control costs, in accordance with pre-determined Health, Safety and Environment regulations.
- Managing human resources issues, including staff training.
- Managing internal staff performance and behavior, undertaking performance reviews and investigations where necessary in line with company policy & procedure.
- Completing all works to the required company, client and local authorities' standards.
- Carrying out risk assessments and produce method statements.
- Programme, allocate, manage and record staffing, plant and material resources effectively.
- Supervising all operational staff on site.
- Efficiently procuring materials and manpower to enable projects to be progressed in accordance with programmes.

# Projects

- The Capsoul - Panorama Mall - Riyadh - KSA
- The Capsoul - Riyadh Park Mall - Riyadh - KSA
- Sephora - Rashid Mall - Jizan - KSA
- Sephora - Qasr Mall - Riyadh - KSA
- L'Occitane - Nakheel Mall - Qassim - KSA
- Sephora - Rashid Mall - Medina - KSA
- Sephora - Riyadh Front Mall - Riyadh - KSA

## **ABDULLAH AWADH AL KHADAIR & SONS COMPAY FOR TRADE AND CONTRACTING. (KUWAIT)**

SITE SUPERVISOR (FINISHING) - SEP 2023 - TILL DATE

- Scheduled daily tasks and priorities for finishing team.
- Established and updated production schedules to meet changing demands.
- Supervised employees to monitor daily production progress, safety and quality.
- Supervised employees to monitor daily production progress, safety and quality.
- Drove continuous improvement in productivity, quality and safety.
- Addressed employee and production issues to determine and implement optimal resolutions, preventing wasted resources and maintaining schedules.
- Delegated tasks to multiple employees while maintaining efficient workplace.
- Identified source of equipment malfunctions by using various troubleshooting methods.
- Supervised and supported employees by overseeing production, submitting work hours, processing time off requests and performing evaluations to maximize department productivity and efficiency.
- Maintained accurate inventory records of supplies and materials needed for daily operations, preventing any downtime due to shortages.

## Projects

- HESSAH TOWER (PLOT NO. 160 - AL-GHANIM INTERNATIONAL)  
HESSAH AL MUBARAK DISTRICT - KUWAIT
  - BYOUT HESSAH (PLOT NO. 158 & 159 - AL-GHANIM INTERNATIONAL ) -  
HESSAH AL MUBARAK DISTRICT - KUWAIT
  - PARKING (PLOT NO. 122, 123, 124, 125 - UNITED BUILDING COMPANY )  
- HESSAH AL MUBARAK DISTRICT - KUWAIT
- 

## Certification

AutoCAD	<div><div></div></div>
3ds Max	<div><div></div></div>
Revit Architecture	<div><div></div></div>

---

## Skills

- Project Management
- AutoCAD
- MS Office
- Communication Skills
- Labor Management
- Safety Protocols
- Material handling
- Issue resolution
- Site preparation
- Continuous improvements
- Quality assurance controls
- Performance reporting

# Education

<b>DIPLOMA IN CIVIL ENGINEERING</b> Kalinga University	<b>2017</b>
<b>INTERMEDIATE</b> U.P. Board	<b>2011</b>
<b>HIGH SCHOOL</b> U.P. Board	<b>2009</b>

---

# Personal Information

<b>Name</b>	:	<b>Asif Nasar</b>
Father's Name	:	Nasar Ahmad
Birth date	:	2nd July 1994
Nationality	:	Indian
<b>Passport No.</b>	:	<b>X5543930</b>
Religion	:	Islam
Gender	:	Male
Marital Status	:	Single
Languages Known	:	English, Hindi & Urdu