



# Abdul Wahab

Electrical Engineer

## OBJECTIVE

I am eager to secure a challenging position where I can leverage my expertise in electrical technology, project management, or workplace safety to contribute to the growth and success of your esteemed organization.

## CONTACT ME

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## EDUCATION

**Bachelor of Science (Electrical Technology)**

Sep 2016 - Sep 2020

**Diploma of Associate Engineering (Electrical Technology)**

Mar 2013 - May 2016

## SKILLS SUMMARY

- Facility Management
- ALCATEL Software
- Building Management System
- Construction
- Electrical Plumber & Mechanical Work
- Hospitality & Leadership
- Customer Caring & Teamwork
- Troubleshooting & Maintenance
- Researching Skills
- Networking
- Office Suite

## WORK EXPERIENCE

MEP Supervisor

Jan 2021 - Sep 2023

**Averrox Construction, Islamabad Pakistan**

- Electrical:** Worked on Single phase & three phase wiring, installation of different types of breakers (MCB, MCCB, RCB, RCCB), installation of electric switches, installation of three phase & single phase motors.
- Project Management:** Successfully supervised MEP systems on multiple projects, guaranteeing that quality, safety, and deadlines were all met.
- Leadership:** Provided strong leadership, guidance, and support to project teams, resulting in successful project outcomes.
- Problem Solving:** Proactively tackled and resolved intricate technical issues that arose, ensuring smooth project progress.
- Contributions & Professionalism:** Earned recognition as a skilled MEP professional by making significant contributions to project success through dedication and skill.

EPABX Officer

Jun 2017 - Jan 2021

**Islamabad Serena Hotels - Pakistan**

- System Management:** Managed & maintained EPABX system to ensure uninterrupted communication.
- Call Handling and Routing:** Managed call handling, routing, and internal/external communications effectively.
- Call Records Management:** Maintained call records, discarded items with a focus on confidentiality and security.
- Customer Service Excellence:** Delivered outstanding customer service, resolving inquiries promptly.
- Training and Technical Support:** Provided training, and technical support, and contributed to emergency procedures while maintaining system documentation for operational excellence including health & safety.
- IPTV & Networking:** Oversaw the installation of IPTV, IP Cameras, and IDD Lines while maintaining Serena Hotels' entire network, including ALCATEL Exchange and Huawei Wi-Fi network management

## ACHIEVEMENTS & CERTIFICATIONS

- Awarded **New Associate Orientation Award** at Serena Hotel, Islamabad.
- Completed **Building Electrician Diploma** from the Vocational Training Council, Government of Punjab.
- Completed **Office Automation Course** from CNex Institute of Technology.
- Completed Training Course on **Rescue and First Aid at the Workplace** from the Government of Pakistan Capital Administration and Development Directorate of Worker Education.
- Completed **Shuttering Carpenter Training Course** from the Punjab Board of Technical Education, Lahore.
- HEC & Foreign Affairs** of Pakistan attested documents

## REFERENCES

Shazia Shahbaz

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Syed Irtiza

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