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D.O.B – 23.03.1996

NATIONALITY - INDIAN

MARTIAL STATUS- UNMARRIED

ACHIVEMENTS

- I have a valid UAE Residence Visa.
- I have a valid UAE Driving License.
- Certified from CAD DESK for AutoCAD

PROFESSIONAL SKILLS

- AutoCAD Drafting.
- Sketch Up.
- Billing.
- Cost Estimation.
- Technical Drawings.
- Fabrication Works.
- Site Management.
- MS OFFICE (Excel, Power Point & Word)
- Communication and Collaboration tools.

NEERAJ VISHWAKARMA

CIVIL ENGINEER

PROFESSIONAL SUMMARY

Highly organized and meticulous administrative assistant with experience in corporate office setting. Adept at preparing and maintaining files, greetings visitors and restocking supplies. Good communicator and planner with strong judgement and critical thinking.



• CHINA RAILWAY 18 BUREAU GROUP

(Worked as a Sub-Contractor)

SITE ENGINEER at SABAH ROHTANA HOTEL

Started From **October 2021** to **May 2022**

JOB RESPONSIBILITIES

- Site Visits for quality checks and other necessary follow ups.
- Collaborate with engineers and other professionals on technical tasks
- Checked technical designs and drawings to ensure they are followed correctly.
- Execution of planning of works and scheduling of works according to the drawings.
- Prepared site reports and organized facilities.

• ARCH WING CONSTRUCTION

CONSULTANT PVT. LTD., INDIA.

SITE ENGINEER

Started From **July 2020** to **March 2021**

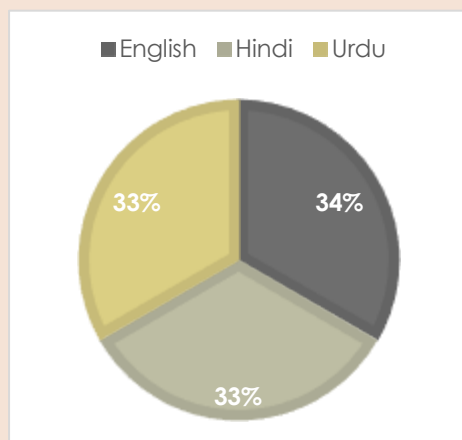
JOB RESPONSIBILITIES

- Designing and planning of house layouts on AutoCAD.
- Supervision of the fabrication works of the buildings.
- Prepared site reports and organized facilities
- Checked technical designs and drawings to ensure they are followed correctly.
- Site Visits for quality checks and other necessary follow ups.

HOBBIES

- Troubleshoot
- Fitness
- Games
- Travelling
- Driving

LANGUAGES KNOWN



Current Address- Sharjah,
UAE

Hometown- Azamgarh, (U.P,
India)

Passport No- S5408611

• SHINE CITY PROPERTIES PVT. LTD., LUCKNOW, INDIA

SITE ENGINEER

Started From **September 2018 To March 2020**

JOB RESPONSIBILITIES

- Surveyed site, marked locations and oversaw construction of roads and other necessary components.
- Supervision of all the fabrication works on sites.
- Prepared site reports and organized facilities.
- Document design using CAD drawings and schematics.
- Checked technical designs and drawings to ensure they are followed correctly.
- Independently prepared and modified drawings, specs, calculations and graphs.
- Architectural Designs of site and other planning.



EDUCATION

2012 High School

Passed class ^{10th} from **Children Senior Secondary School**
With (CGPA = 6.4).



2018 Bachelor Degree

Bachelors in Civil Engineering from **Uttar Pradesh Technical University**
With (First Division)

SKILLS & ABILITIES

- Ability to follow up with higher management in timely.
- Hard working with regularity.
- Ability to work unsupervised
- Comprehensive problem-solving abilities.
- Quick learner.
- Prioritizing task.

STRENGTHS

- Flexible and Versatile to adapt to any new environment and work on any project.
- Sincerity toward job and punctual.
- Able to cooperate under pressure.
- Display confidence in a fast-paced work environment
- Can work independently or as a part of team

DECLARATION

I hereby declare that the information furnished above is true to the best of my knowledge.

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Neeraj Vishwakarma