

MOHAMMED FAYAZ

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VISA STATUS: Visit
VALIDITY: 22-04-2022,
LOCATION: Dubai.
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Career Objective

To pursue a responsible career where I can fully utilize my strong organizational skills, structured educational background to develop myself and to make significant contribution to the success of the organization

Skills

- MS Office, MS Excel, MS Access.
- Data Entry (35wpm).
- Computer Hardware, and software installations (Windows's OS).
- Good Communication.

Work experience

IT Support Executive (Aug 2020 – Oct 2021)

VISPONET TECHNOLOGIES PVT LTD, Hyderabad, India.

- Install and configure computer hardware operating systems and applications.
- Monitor and maintain computer systems and networks.
- Talk staff or clients through a series of actions, either face-to-face or over the phone, to help set up systems or resolve issues.
- Troubleshoot system diagnosing and solving hardware or software faults.
- Replace parts as required.
- Work continuously on a task until completion.

Warehouse Associate (Aug 2016 – Oct 2018)

FLIPKART FULFILLMENT, Hyderabad, India.

- Receive products from vendor deliveries and unload trucks at the loading docks.
- Compare packing lists to company purchase orders and ensure that the products in each delivery match the packing list.
- Collaborate with our marketing department to develop a schedule for assembling and displaying manufacturer marketing pieces on the sales floor.
- Update the product inventory as products are received and added to our inventory.

Area of Interests IT Support, Computer Hardware & Software Installations.
Packaging / Storekeeper / Cashier.

Education Inter(MPC), Narayana Jr college, Secunderabad, India.
SSC, Sister Niveditha School, Karimnagar, India.

Personal Details	Name	Mohammed Fayaz
	Father's Name	Mohammed Yousufoddin
	Gender	Male
	DOB	10-08-1997
	Marital Status	Single
	Languages	English, Hindi, Telugu
	Nationality	Indian

Declaration

I hereby declare that the above information is true and correct to the best of my knowledge and belief

Date:

Place:

Md.Fayaz