



AKHIL. M

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Career Objective

- To work in an organization that provides equal opportunities to foster growth as an individual, as well as a professional and to lead or to be a part of a highly dynamic team that supports team work and leadership qualities within the organization and to deliver timely results without compromising on quality.

Work Experience

Platform Dispatcher Manager, MAJID AL FUTTAIM CARREFOUR KSA (Nov, 2019-Nov,2020)

Duties and Responsibilities:

- Receive and dispatch orders.
- Coordinate schedule in the most effective manner.
- Oversee the route of field units and track delivery status of products.
- Inform field units about orders and traffic.
- Track and update call logs and data in software programs.
- Proactively address problems and suggest solutions.
- Assess situation and prioritize calls.
- Receive and answer emergency and non-emergency calls.
- Record all the calls.
- Provide reports to upper management.

Admin, MAJID AL FUTTAIM CARREFOUR KSA (May-Oct, 2019)

Duties and Responsibilities:

- Help to maintain the shop website, updating as and when necessary.
- Update stock and inventory across all platforms
- Updating website banners, building landing pages and create promotions
- Working closely with internal teams such as Creative, Brand and Product to ensure website is up to date



More info

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Education

BPBA (Financial Management), 2019

- Graduated from ALBEDO School of Business

VHSE SCIENCE, 2016

Computer Proficiency

- Proficient use MS OFFICE, Excel
- Basic Knowledge in Installation

Personal Traits

- Easy learner with practical approach
- Teamwork & Collaboration
- Conflict resolution
- Hard worker
- Good communication skills

Personal Details

- Date of Birth : 23-05-1997
- Nationality : Indian
- Marital Status : Single
- Languages Known : English, Hindi, Arabic& Malayalam(Native)
- Driving License : Indian
- Passport No : T1248939
- Visa Status : Visit