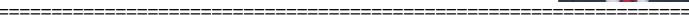
CURRICULUM VITAE

PRAVEEN PRASAD

Mobile: +97152 990 1583

Email: <u>praveenanchal001@gmail.com</u> **Dubai (United Arab Emirates).**





I would like to express my deepest and sincerest interest in joining your firm what is needed and related my C.V. I believe that I could be an asset to you since I am an efficient, well determined, organized individual. I am basically strong willed person too, which makes me aspires more to learn things.

Work Experience

- ❖ Worked as a Supervisor Assistant in Emirates Flight Catering from 01/09/2018 to 15/07/2020
- ❖ Worked as a Forklift Driver cum Store In charge in Emirates Flight Catering from 18/08/2015 to 01/09/2018
- ❖ Worked as a Receiver cum Store Keeper in Emirates Flight Catering from 15/07/2012 to 17/08/2015

Roles & Responsibility

RECEIVER IN CHARGE 15-07-2012 TO 17-08-2015

- * Keep record of invoices sent & receive.
- * Receive the product with minimum 50% shelflife.
- * Cross verifying the invoice amount.
- * Receiving product with specification
- * Received product transfer to store and locate
- ❖ Maintain the right product temperature

FORK LIFT OPERATOR CUM STORE INCHARGE 18-08-2015 TO 15-07-2020

- Stocking goods in the correct storage base
- ❖ Loading & unloading goods from vehicle (product)
- Storing & issuance the product production
- Maintain the standard inventory accuracy
- Following the standard procedure
- ❖ FEFO / FIFO
- ❖ Maintain clear and organized records
- ❖ Verify goods arrived as per the arranged purchase order (LPO)
- ❖ Invoice / delivery note and agreed quantity has been received
- ❖ Day to day check on the storage facility of up keep and hygiene
- Trouble shoot any vendor delivery issues and over sea / follow up on the return process
- Ensure affiance implementation of all safety procedures to ensure sale atmosphere for employees
- ❖ Arrange the product for production requirement
- ❖ Operate peripheral devise keeping equipment clean and well maintained
- Organize, maintain, distribute and file output reports, logs, forms check list and balance sheets



Support supervisor managing staff with respect and positivity alian the team for success by encovraging team work

Personal Information

❖ Father Name
❖ Nationality
❖ Date of Birth
❖ Marital Status
❖ Sex
❖ Religion
: Prasad
: Indian
: 02/11/1989
: Married
❖ Sex
: Hindu

❖ Language Known : English, Hindi & Malayalam

Educational Qualification

- ❖ S S L C (Secondary)
- Plus Two (Higher Secondary)
- ❖ Diploma in Electrical and Electronics Engineering

Additional Qualification and Certification

- ❖ Level 2 Basic Food hygiene Training at food point
- ❖ Level 2 Allergen awareness at food point
- ❖ Level 2 food safety awareness at food point
- Manual handling conducted at food point
- Safety sign conducted at food point
- ❖ Safety machine conducted at food point
- ❖ Najm Silver Award Winner in 14/04/2016
- **❖** Najm Silver Award Winner in 11/11/2019

Passport Details

 ❖ Passport No.
 : K2734556

 ❖ Issue Date
 : 12/01/2012

 ❖ Expiry date
 : 11/01/2022

 ❖ Place of issue
 : Trivandrum

 ❖ Visa status
 : Visit visa

License Details

❖ License No
 ∴ Issue Date
 ∴ Expiry date
 ∴ Place of issue
 ∴ 3419987(No:7)
 ∴ 10/02/2015
 ∴ 17/02/2025
 ∴ Dubai

Reference:

- ❖ Byju Shahul Hameed Emirates Flight Catering (Supervisor)
- ❖ Mobile No: 050-9004204

Declaration:

I certify that foregoing particulars are true and accurate to the best of my knowledge. Future, I assure you that if entrusted with a post I win execute my duties very well and efficiently to the satisfaction of my entire superior.

Praveen Prasad

