



Blucktor Bobovi Adjo Mawuko

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CAREER OBJECTIVE

To be part of an organization where diligence and efficiency is appreciated and where I can utilize my talent positively to the growth and development of the organization.

PERSONAL DATA

Sex: Female
Date of Birth: 29/03/1982
Marital Status: Single
Nationality: Togolese
Visa Status: Employment Visa
Languages: English and French, Arabic

WORKING EXPERIENCE

Company : Shakhnoza Beauty Saloon.
YEAR : 3 Years
POSITON : Hair Dresser

Duties and Responsibilities:

- ✓ Performing application of makeup, waxing and additional cosmetic services as needed
- ✓ Assisting colleagues with clients' requirements and cleanup duties
- ✓ Recommending makeup choices to individual clients
- ✓ Upholding high customer service and courtesy standards for each client
- ✓ Maintaining and updating client payment records regularly
- ✓ Ensured client satisfaction through salon service quality
- ✓ Weekly work schedule preparation and updating

- ✓ Performed required makeup application plus other varied cosmetic tasks
- ✓ Maintained and updated company inventory records on a daily basis
- ✓ Assisted management and colleagues with sales and special events
- ✓ Assisted colleagues with cleanup duties as required
- ✓ Maintained and regularly updated customer payment records
- ✓ Maintained makeup products inventory

EDUCATIONAL QUALIFICATIONS

- High School Certificate

PERSONAL ATTRIBUTES

- Excellent Interpersonal Relation and Learning Skills
- Good Interpersonal and Communication Skills
- Effective team work spirit
- Ability to plan and implement projects with adequate support.
- Proficiency in English Language

HOBBIES

- Reading
- Making Friend
- Travelling

DECLARATION

I certify that the above are true and correct to the best of my knowledge and ability. If given a chance to serve you. I assure you that i will execute my duties for the total satisfaction of my superiors.