



SEBIN AUGUSTINE

TECHNICAL SKILLS

- Accounting Packages- **SAP, Tally ERP 9.0**
- Operating Systems- Microsoft Windows XP, 2007 and Vista
- Packages- MS Office, Excel, Word, PowerPoint
- Languages Known- English and Malayalam.
- GST returns filing, TDS calculations and filings.

AREA OF INTEREST AND SKILLS

- Patience and Punctual.
- Ability to learn new things.
- Finishing the tasks in the given timeline.
- Excellent communication skills and Interpersonal skills.
- Languages known: English and Malayalam.
- Hobbies: Listening to music, Swimming

CONTACT DETAILS

PHONE:

+971 528749089

+91 7012699116

EMAIL:

sebinaugustine007@gmail.com

OBJECTIVE

Intend to build a career in a fast-paced leading corporate which will allow me to explore myself fully by challenging my skills and offer professional growth while being resourceful, innovative and flexible.

EDUCATION

- TMJM Govt. College, Manimalakkunnu(MGU)
M.Com Finance
70% , 2013 – 2015.
- Mar Augusthinose College Ramapuram(MGU)
B.Com Co- operation
84%, 2010 – 2013.
- St.Augustine's Higher Secondary School Ramapuram
H.S.E
82%, 2008 – 2010.
- St. Augustine's High School,Ramapuram(Kerala Board)
S.S.L.C
86%, 2008.

WORK EXPERIENCE

Nesto Hypermarket Ajman,UAE-Accountant

February 2020 – OCTOBER 2020

Preparation of –invoices in system, monthly debtors & creditors report, Bank reconciliation's, checking the invoices and collection of payment from customer against outstanding invoices.

LuLu Hypermarket Salalah,Oman -Accountant

JANUARY 2018 – OCTOBER 2019

To actively participate in the maintenance of the fixed asset registers of companies and record accounting related transactions to ensure accounts are accurately maintained.

PERSONAL PROFILE

- | | |
|---------------------|---|
| • Date of Birth | : 18/02/1993 |
| • Nationality | : Indian |
| • Sex | : Male |
| • Father's name | : Augustine K.A. |
| • Religion | : Christian |
| • Marital Status | : Unmarried |
| • Permanent Address | : Kizhakkekunnel (H) Ramapuarum Bazar P.O,
Pala,Kottayam,Kerala – 686576 |

DECLARATION

I hereby declare that the given information is true to the best of my knowledge. Reference will be furnished when required.

SEBIN AUGUSTINE