

SHANKAR S MENON



Contact

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Personal Details

DOB : 04.10.1996
Father's Name : Sudhakar.M
Nationality : Indian
Gender : Male
Marital Status : Single

Objective

To secure a challenging position in a reputable organization to expand my knowledge and skills, while making a significant contribution to the success of the company.

Education

- **Cost and Management Accountant (CMA) Final** conducted by **The Institute of Cost Accountants of India** (2021). Passed with **Certificate of Merit**.
- **Cost and Management Accountant (CMA) Intermediate** conducted by **The Institute of Cost Accountants of India** (2018). Passed with **Certificate of Merit**.
- **Bachelor of Commerce** (2014-2017) from **Sacred Heart College, Thevara** with an aggregate of 71%
- **12th Commerce** (2014) from **MM Public School** (CBSE) with an aggregate of 75%

Experience

Project Associate-Current Rural Electrification Corporation Ltd. (REC) (Navratna Company)

- Processing various bills through AP module of Oracle ERP
- Accounting for receipts through AR module of Oracle ERP.
- Various GST return filing.
- Monthly IT TDS remittance.
- Assessing monthly fund requirement.
- Calculation of IRR of various projects.
- Appraisal of project.
- Preparation of yearly Budget.
- Preparation of Bank Reconciliation Statement.
- Verification and processing of various employee related claims.

Institutional Trainee - 10/2018 to 10/2019 Cochin Shipyard Ltd, Kochi, Kerala

Attached to Finance Dept:-

During the Training Period associated with

- Invoice Scrutiny / Valuation
- Processing of Ship Building Material / Subcontract Bills through Accounts Payable Module in SAP

Languages

English
Hindi
Malayalam

Skill Highlights

- MS Office
- SAP FICO Module
- Oracle
- Tally
- Excellent Communication Skills
- Positive Thinker
- Quick Learner

- Verification, recovery and release of Bank Guarantee /Security Deposits/EMD.
- IGST Remittance.
- Preparation of Excel data required by the Taxes and Invoices Dept. for the monthly remittance of TDS, ITC / TDS on GST.
- Processing the payments related to the various incident expenses of the IAC Dept.
- Ensuring the completion of various intermittent tasks assigned by Senior Managers on daily basis.

Certifications

- Diploma Certificate in Hardware & Networking
- Completed Computer Training Conducted by ICAI Norms and Standards set by ICAI.

Academic Projects

Project Title	:	Financial Statement Analysis of Fertilisers and Chemicals Travancore, Kochi
Team Size	:	3
Details	:	Conducted Financial Statement Analysis of FACT from the accounting data of five years with the help of various accounting ratios.

References

1. Midhun . V
Manager (Finance at Cochin Shipyard Ltd., Kochi)
Tel : 9995281557
2. Srinivasan . R
FCA
Kochi
Tel : 9895273567