



## CURRICULAM VITAE

### ► MUHAMMED NISAR

Mob: +971-0552515718

E-mail: [nisar7556@gmail.com](mailto:nisar7556@gmail.com)

### Objectives

To secure a rewarding career where I can utilize my full potential and achieve outstanding results.

### Education

- **Plus Two - Commerce from Board of Higher Secondary Examination**
- **S.S.L.C from Kerala Education Board**

### Working Experience

- Seven year experience as a **Follow Up Clerk** in Mex International Business Centre, Deira - Dubai.
- Three year experience as a **Clients Services Clerk** in Al-Marwa Typing Services, Deira - Dubai.

### Proficiency



Ministry of Emigration Documentation Jobs



Emirates ID Registration Services



Dubai Economic Department Documentation Works



Tasheel Application Posting



Ministry of Health Application Works



Good Typing Speed in English and Arabic

### Computer Proficiency

- Arabic & English Type Writing in Computer & Type Writer
- MS Office
- Internet & E-Mail

- ▶ Microsoft Windows Professional XP 2003 & W7
- ▶ Good working knowledge of Internet Applications

### **Passport Details**

Passport Number : M2505191  
Date of Expiry : 25-09-2024  
Place of Issue : Cochin  
Visa Status : Employment Transferable

### **Personal Details**

Date of Birth : 06-05-1986  
Sex : Male  
Marital Status : Married  
Religion : Islam  
Nationality : Indian  
Languages Known : English, Hindi & Malayalam  
Contact Details : Mob:- +971-0552515718  
Communication Add: Muhammed Nisar, P.O. Box 42473, Dubai - UAE.

### **Declaration**

I hereby declare that the information furnished above are true to the best of my knowledge.

**Date:**

**Muhammed Nisar**