



MUHAMMED AZIM

- **Phone Number:** +971522203199 • **Email address:** mhdazim94@gmail.com
- **Date of birth:** 04-01-1995 • **Nationality:** Indian

Work experience

09/2019-03/2022
Al Muharraq
Kingdom of Bahrain

Supervisor Site **S P Contracting B.P.C**

Main responsibilities are:

- Hard & Soft Landscaping Project and Building Project and Interior projects, Attend site Meeting and Site supervising.
- Making schedule for estimated material.
- Monitoring variations and Extra works.
- Taking off from the Drawing.
- Maintain Day work records.
- Participating internal commercial and progress meetings.
- Representing the company for commercial meetings with Engineer.
- Site Supervision.
- Hard and Soft Landscaping Scope of works.
- Building Scope of works.
- Interior Scope of Works.

03/2018 – 06/2019
Kottayam
Kerala, India

Store Keeper **Marikar Motors**

Roles and Responsibilities:

- Ware house storekeeper and Store In charge (Vehicle parts and accessories etc.).
- Excellent communication and interpersonal skills.
- In-depth knowledge of new and latest technologies of spare parts.
- Knowledge of goods or materials in assigned storeroom.
- Skill in appropriate use of goods and materials in storeroom, warehouse lay down Area.
- Scanning, Printing, Binding, Filing, Typing & Photocopying.
- Excellent knowledge in MS Word, MS Excel, MS Power Point, Adobe Acrobat Outlook Express and internet Application.
- Well organized and remarkable ability of planning and managing.

02/2016 – 03/2018
Pathanamthitta
Kerala, India

Service assistant (supervisor) **Junior Port Royal Enfield**

Roles and Responsibilities:

- Service Supervisor Experience in preparing product campaigns, attractive presentation and new strategies.
- Excellent communication and interpersonal skills.
- Extensive knowledge of customer service standards and practices.
- Understanding of what makes effective customer service delivery.
- Excellent monitoring of customer service staff to ensure compliance with standards.
- Good interpersonal and leadership skills.
- In-depth knowledge of new and latest technologies of spare parts.

- Also great convincing power
- Experience in preparing product campaigns, attractive presentation and new strategies. Responsible for designing the new products promotional presentation
- Meet customer for determination of their needs and requirements.

Education

05/2019 – 01/2022
Chennai,
Tamilnadu, India

Bachelor Of Commerce (B.Com) Distance Degree
Annamalai University

06/2012 – 05/2015
Thodupuzha,
Kerala, India

Diploma In Mechanical Engineering
Al Azhar Polytechnic Collage

Capabilities

- Contract Administration.
- Contracts Management.
- Mechanical Quality
- Assurance and Quality Controlling (QA & QC).
- Process Piping Design & Engineering STED Council.
- HVAC
- MS Office, Photo Shop Outlook.
- ASNT Level II Certifications In:
 - Radiographic Test.
 - Ultrasonic Test.
 - Magnetic Particle Test.
 - Liquid Penetrate Test.



Passport Details: M1132694
Date of Expiry: 12/08/2024

Visa Status: Visit Visa (Up to 03/09/2022)

Bahrain Valid Driving License



Languages skills

English

Hindi

Malayalam

Tamil



Declaration

I hereby declare that all the details mentioned above are true to the best of my knowledge and belief

MUHAMMED AZIM