

CURRICULUM VITAE



TAJINDER SINGH

Contact: +971 527503285

OBJECTIVES:

Motivated Sales Associate with 2years of experience boosting sales and customer loyalty through individualized service. Resourceful expert at

WORKING EXPERIENCE:

learning customer needs, directing to desirable merchandise and upselling to meet sales quotas. Committed to strengthening customer experiences with positivity and professionalism when answering requests and processing sales.
Sales Executive

BAJAJ FINANCE - JAMMU, INDIA

Created brand awareness by offering gift with purchase promotions and in-store events to increase customer knowledge of store and products.
Actualized strategies to continuously improve customer service, company or brand visibility and [Product or Service] provided.
Exceeded sales goals by [Number]% using consultative and value driven approach.
Attended [Time span] meetings to review projects with company leaders.
Leveraged industry, competitor and product knowledge trends to shape value-added solutions and approaches.
Coordinated Daily Field Reports (DFRs) and sent to clients every [Time span].
• Drove new clients and avenues to build relationships and grow business opportunities.
Documented daily work in lead development and successful sales. Responded to service requests and maintained on-call status for emergency service needs.
Counter Cashier

Processed all transactions efficiently and timely.
Increased sales [Number]% by offering advice on purchases and promoting additional products.
Provided high level of service by helping customers find specific products.
Minimised long register queues by completing sales transactions quickly.
Worked closely with [Job title] to solve problems and handle customer concerns.
Prepared and submitted end-of-shift reports using [Software].
Maintained gift certificate documentation for financial records.
Maintained organised and clean customer areas by completing daily recovery checklists.
Processed POS transactions, including checks, cash and credit purchases or refunds.

Till accuracy

- Physical strength

Coupons and gift cards

- High volume transactions

Written and verbal Monetary transactions communication

- [System] operation

Currency sorting

- Restocking inventory

Money management

- Regulatory compliance

Merchandise display creation

EDUCATIONAL QUALIFICATIONS:

- ❖ HIGH SCHOOL
- ❖ HIGHER SECONDARY
- ❖ UNDER GRADUTE

TECHNICAL SKILLS:

Computer Applications:

- Ms Excel
- Ms Access
- Ms Word
- Ms PowerPoint

AWARD:

Diploma in Computer Application

PERSONAL DETAILS:

Nationality	:	Indian
Date of birth	:	06-12-1998
Gender	:	MALE
Religion	:	SIKH
Marital Status	:	Single
Visa Status	:	TOURIST LONG TERM
Email Address	:	SRANDEEP396@GMAIL.COM

DECLARATION:

I certify that the above information is true and correct to the best of my knowledge and ability. If given a chance to serve you, I assure that I will execute my duties for the total satisfaction of my superior.