

# RESUME

**LATHA P**

#Shabia -11 Mussafah

Abudhabi-UAE



**Mob:** +971-527273951

**Email:** lathapk3@gmail.com

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## CAREER OBJECTIVE:

To be potential resource to the organization when I can utilize all my skills & knowledge which would help the organization to grow & further enhance my growth profile. It would be my never ending dedication to maintain the spectrum of integrity, honesty & character.

## EDUCATIONAL QUALIFICATION:

Examination	Board /University	Year of Passing
B Com	Bangalore University	2016
PUC	Department Of Pre-University Education	2011
SSLC	KSEEB	2004

## ADDITIONAL QUALIFICATION:

- Basic Computer Skills with MS Office.
- DTP
- Tally ERP9

## Work Experience:

- WORKED AS ACCOUNT ASSISTANT & CASHIER SHASHI GROUP AT BANGALORE FOR 6 MONTHS
- WORKED AS OFFICE ASSISTANT IN VISHWAS GROUPS AT BANGALORE FOR- 12 MONTHS
- WORKED AS PRIMARY TEACHER AT INDIAN ENGLISH SCHOOL AT HASAN FOR- 24 MONTHS
- **HOBBIES** Reading books, learning new applications, Internet surfing Travelling, interested in network marketing.

**PERSONAL PROFILE:**

Name : **LATHA P**  
Father Name : **Poovalingam R**  
Mother Name : **Geetha P**  
Address : **Shabia -11 MussafahAbudhabi-UAE**  
Date of Birth : **25-05-1989**  
Gender : **Female**  
Marital Status : **Married**  
Passport No : **P7840230**  
Date of Issue : **10/02/2017**  
Date of Expiry : **09/02/2027**  
Nationality : **Indian**  
Religion : **Hindu**  
Language's known : **English, Hindi, Tamil, Kannada, Tulu, Telugu.**

**DECLARATION:**

I hereby declare that the details furnished above by me are true and correct to the best of knowledge and genuine. I assure of my loyalty towards the organization and will work to the utmost satisfaction of my superiors.

**Date:****Yours Faithfully****Place:****LATHA P**