



## SAFDHAR HASHMI A.F

UAE, SHARJAH

safdharhashmi.a.f@gmail.com

0502993016

### Technical Skills

- MS Office Word
- Microsoft Excel
- Tally

### Soft Skills

- Leadership
- Prioritization of works
- Decision Making
- Taking Initiative
- Adaptability
- Active listening skills
- Time-management skills
- Problem-solving skills
- Team Player
- Customer service

### Languages

	S	R	W
English	✓	✓	✓
Hindi	✓	✓	✓
Arabic		✓	✓
Malayalam	✓	✓	✓

## ABOUT ME

Enthusiastic and highly motivated candidate who aims to be able to find an exciting and challenging entry level position in logistics alongside a company who will continuously motivate and drive me to do my best and improve my skills and abilities.

## PROFESSIONAL SUMMARY

- Knowledge about warehouse management, material handling, distribution operations, picking, packing inbound and outbound logistics, letter of credit.
- Provide support to ensure that the daily logistics operation functions are conducted smoothly and efficiently.
- Ability to establish meaningful relationships with clients.
- Ability to work independently and handle multiple tasks while ensuring the project deadlines are met.
- Ability to grasp new concepts quickly and efficiently and willingness to learn new skills.

## EDUCATION

- **Logistics and Supply Chain Management**  
Kairos Institute Cochin/STED Council
- **MS – Office & Tally**  
Softop Computer World/ Kerala State Rutronix, Trivandrum
- **Higher secondary**  
Govt Fisheries Vocational Higher Secondary School Nattika

## INTERNSHIP

### Shipping and Logistics Intern

NICE CARGO LOGISTICS

- Export/Import procedures
- Preparation of invoice, packing list, CO
- Preparation of B/L
- Bill of entry
- HS CODE selection

## INTERESTS

- Travelling
- Listening to Music

## PERSONAL DETAILS

- Passport No : U8621145
- Visa status : Visiting Visa
- Date of Birth : 13-04-1999
- Age : 22Years
- Marital status : Single
- Nationality : Indian