

CURRICULUM VITAE



Name : PONNI GEORGE
Address India : MUTHANATTEL, KURINJI, MEEMPARA P.O,
ERNAKULAM, PIN: 682308
Address UAE : Mazin 2 Building, Majan-UAE, Dubai-Albarari
Date of birth : 11 APRIL 1995
Gender : FEMALE
Marital status : MARRIED
Nationality : Indian
Languages known : Malayalam, English, Hindi
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Career Objective

To work on a challenging job profile which provides an opportunity to enhance my skills and knowledge, this could provide me an insight into new aspects so that it would be helpful for my career.

Education

	From	Percent /CCPA/CGPA
Master of commerce (2017-19)	MG UNIVERSITY, ST. PETERS COLLEGE, KOLENCHERY	3.29^
Bachelor of commerce (2013-16)	MG UNIVERSITY, ST. PETERS COLLEGE, KOLENCHERY	8.78*
Higher secondary- Commerce (2011-13)	GOVT.H S S KADAYIRUPPU	93.25%
SSLC	ST.PHILOMINAS HIGH SCHOOL, THIRUVANIYOOR	90.00%

(^CGPA out of 4)

(*CCPA out of 10)

Technical profile

Application package & tool: Ms Office

Operating System: Windows 2000/windows7

Strengths

- Work with positive attitude to contribute the healthy functioning of the organization
- Willingness to learn
- Adaptability to change environment
- Self-confidence
- Enthusiastic, dedicated and hardworking person.

Certifications

- Diploma in Computer Application from CDAC
- G accounting from G-TEC (Tally)
- Training for Volunteer in Palliative Care

Experience

- One year experience at Malankara Orthodox Syrian Church Medical Mission Hospital as Back office assistant in General administration. .
- Done one month degree project on the topic “Impact of Advertisement on Buying Behaviour of Soft Drinks among Consumers”.

Declaration

I, **PONNI GEORGE** hereby declare that all the details furnished above are true to the best of my knowledge and I assure you that I will do my level best if I get absorbed in your esteemed organization.

Looking for an enriching and rewarding experience in your organization.

Place: Meempara

PONNI GEORGE