

## SHAMEEM



## CONTACT

@ shameemcherry2@gmail.com

+971582676273

Dubai

## SKILLS

Computer application skills  
Numerical skills  
Basic math skills  
Oral and written communication skills  
Excellent typing skills  
Power point presentation  
Cash handling

## LANGUAGES

English  
Hindi  
Kannada  
Malayalam  
Urdu

## INTERESTS

Reading novels  
Swimming  
Playing football  
Playing tennis  
Photography

## OBJECTIVE

To work in an environment which encourages me to succeed and grow professionally where I can utilize my skills and knowledge appropriately.

## EXPERIENCE

### Travel Mangalore (Money exchange)

2019 - 2021

Counter staff-cashier

Counting cash in drawer while starting up and ending the shifts

Accepting cash,cheque and other forms of payments from the customers

Answering queries of the customers regarding the exchange rates sending charges etc

Preparing specialized types of funds such as travellers checks,saving bonds and money orders

Exchanging dollers against other currencies

Keeping track of all transactions electronically throughout the shift

Encouraging colleagues in order to achieve the targets

Checking carefully the currencies given by the customers

### Danish ltd

2016 - 2018

Cashier

Providing a positive customer experience with friendly service

Registering sales on a cash registration by scanning items and tallying customer purchases

Resolving customer issues and answering queries

Processing return transactions

Itemizing and tallying purchases by recording prices ,departments ,taxable and non taxable items and operating a cash Register

Collecting payments by accepting cash, cheque or charge payments from customers

Verifying and accepting credit card payments

Balancing cash drawer by counting cash at beginning and end of the shift

Providing pricing information to the customers

Being a better employee of the concern

## ACHIEVEMENTS & AWARDS

Had been a member of National service scheme and red cross during graduation

Participated in a cleaning programme conducted during graduation

Had been awarded as the employee of the month while working as a cashier

## EDUCATION

### Bachelor's of Commerce

2015-2018

Mangalore University

60%

### Diploma in Computer applications

2019

Indian Computer Academy

80%

### Fire and Safety

2014-2015

Kionics Center

78%

## ADDITIONAL INFORMATION

Nationality - India

D.O.B - 01-04-1997

Passport No. - U2233231

Marital status - Unmarried

## DECLARATION

I hereby declare that all the information mentioned above are true and correct to the best of my knowledge  
(Shameem)