



CONTACT

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Al Satwa, Dubai
United Arab Emirates

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PERSONAL DETAILS

Nationality	: Indian
Gender	: Male
Marital Status	: Single
Date of Birth	: 25/03/1997
Visa Stats	: Employment Visa
Passport No.	: N2664511
Date of Expiry	: 17/09/2025
Languages Known	: English & Hindi

CORE COMPETENCIES

- ◆ Accounts Payable
- ◆ Accounts Receivable
- ◆ P&L Analysis
- ◆ Balance Sheet
- ◆ Account Reconciliation
- ◆ Financial Statement
- ◆ Financial Analysis
- ◆ Accounting Software

MASHHOOD MOIDU

Accountant

PROFILE

A highly talented Accountant professional with demonstrated experience in Reconciliations, Accounts Payable / Accounts Receivable, Reporting, P&L Analysis and the management of General Accounting functions. Superior analytical skills with an expertise in transaction/workflow details in support of process and profit improvement. Collaborate effectively with business managers to resolve variances, refine forecasts and identify opportunities for improvement. Thrives in fast-paced environment handling numerous deadlines and projects while ensuring high-quality execution. Excellent communicator, presenter and works well with individuals at all levels of a corporation. Out of the box thinker with the ability to integrate technology and best practices to increase accuracy and efficiency of Accounting Practices.

PROFESSIONAL

- ◆ Very good at streaming a company's our compliance and accounts preparation.
- ◆ Completing detailed complex reconciliations to tight deadlines.
- ◆ Ability to preset complex financial data to a non-accounting audience.
- ◆ A strong interested in financial services and banking.
- ◆ Respect for diversity and sensitivity to other cultures.

WORK EXPERIENCES

Accountant Jan. 2021 to at present	Al Rahba Documents Clearing Service Dubai, UAE
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Duties & Responsibilities

- ◆ Maintaining the quality of financial controls.
- ◆ Organizing and coordinating the work.
- ◆ Reviewing monthly departmental Profit and Losses.
- ◆ Verifying financial documents for accuracy and completeness.
- ◆ Responsible for ensuring the smooth running of the accounts department.
- ◆ Controlling income and expenditure.
- ◆ Detecting and preventing fraud.
- ◆ Advising and updating the company director on irregularities or concerns about invoices & financial matters.

Accountant / Shop in Charge 2020	Traveler's Café Cochin, India
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Data Entry / Cashier 2017 – 2019	Al Madeena Hypermarket Kerala, India
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SKILLS

- ◆ Protecting wealth through effective & legal tax planning.
- ◆ Very focused and able to work in an environment where there are frequent interruptions and distractions.

ACADEMIC

- ◆ Bachelor's Degree (B.Com)
- ◆ Secondary School from Board of Secondary Examination, Kerala
- ◆ Diploma in Accounting (Tally ERP9, Peachtree, Quick Book & Tradeasy).

DECLARATION

I hereby declare that the information given above is true to the best of my knowledge and belief.