



UZMA BUTT

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Objective

Learning new possibilities of trade and international sales support to deal with challenging business environment jobs, searching for the opportunity to serve and advance level sales requirements of the firm and to offer it with the best integrated results. I'm interested to be a part of a growing organization that offers healthy work environment.

Experience

- Day To Day** 24.12.2019 - 12.3.2022
Cashier and Sales Assistant
 - Manage transactions with customers using cash registers.
 - Scan goods and ensure pricing is accurate.
 - Collect payments whether in cash or credit.
 - Issue receipts, refunds, change or tickets.
 - Redeem stamps and coupons.
 - Cross-sell products and introduce new ones.
 - Greet customers.
 - Help customers find items in the store.
 - Check for stock at other branches or order requested stock for customers.
 - Provide customers with information about items.
 - Ring up purchases.
 - Elevate complaints to management.
 - Keep track of inventory.
- Uniworth Shirt And Tie** 6.7.2018 - 26.10.2019
Customer service
 - Delivering Respect to Your Customer. ...
 - Have Your Agents Practice Active Listening Skills. ...
 - Empathy: The Key to Customer Success. ...
 - Ability to Communicate Clearly With the Customer. ...
 - A Positive Attitude. ...
 - Be Patient. ...
 - Customer Service Agents Determined to Serve.

- **Chen One**

- Sales Supervisor

- Welcome customer with a smile.
 - Product knowledge
 - Client acquisition and retention
 - Goal setting and forecasting
 - Closing sales
 - Written and verbal communication
 - Self-motivation
 - Organization
 - Time management
 - Attention to detail

Education

- **F.A (Board of Intermediate & Secondary Education Faisalabad)**

- B.A (Board of Intermediate & Secondary Education Faisalabad)

- Matriculation (Board of Intermediate & Secondary Education Faisalabad)

Interests

- Give Happiness to Others.
- Books reading.
- Participating in Social Activities.
- Cooking.
- Coins collection.

Languages

- Urdu
- Hindi
- Punjabi
- English
- Sariki
- Read - Urdu. Punjabi. English. Sariki. Write - Urdu. Punjabi. English. Sariki.