



### CONTACT ADDRESS

**MOHAMMED FADAL BIN FAIZAL**  
Dubai, UAE

**Contact No: 0562340589**

**E-mail:**  
[fadalbinfaizal@gmail.com](mailto:fadalbinfaizal@gmail.com)

**Passport Number**

**P 4168046**

**(27/12/2016 TO 26/12/2026)**

**Visa Status: Visit Visa**

**Marital Status : Single**

### LANGUAGES KNOWN

English	- Excellent
Malayalam	- Excellent
Hindi	- Good

### PERSONAL DETAILS

**Age : 22**

**Date of Birth :**

**25/09/1998**

**Nationality : Indian**

**Religion : Islam**

**Cast : Mappila**

**Marital Status : Single**

**Blood Group : A+**

## MOHAMMED FADAL BIN FAIZAL

Mobile: 0562340589 | Email: [fadalbinfaizal@gmail.com](mailto:fadalbinfaizal@gmail.com)

### OBJECTIVE

Aim to be an associate with a progressive organization that gives me scope to update my experience, knowledge and skills in accordance with the latest trends and be part of a team that dynamically works towards growth of organization and gains satisfaction thereof.

### PROFESSIONAL SKILLS

Ability to analyze financial data using MS Excel

Working knowledge in computerized Accounting packages like Tally & Peachtree

Very good communication and interpersonal skills

Ability to think through problem

Proactive and Professional attitude

Having Leadership qualities

Negotiation

### WORK EXPERIENCE

#### ➤ One year Experience as Sales Executive in NRE Electronics (Tirur-Malappuram Dist- Kerala)

- Identify current and future trends that appeal to consumers
- Maintain inventory and ensure items are in stock
- Prevent Theft
- Ensure price is correct
- Handle customer questions, complaints and issues

#### ➤ Seven months work experience as Accountant in AM Honda, Tirur.(Tirur-Malappuram Dist- Kerala)

- Preparing Accounts and Tax returns
- Preparing financial documents such as invoices, bills, and accounts payable and receivable
- Completing purchase orders
- Create daily reports for management and team members

### ACADEMIC QUALIFICATIONS

**Address :**  
**Chekkutty Alikkanakath**  
**Murivazhikkal (H)**  
**Paravanna Po**  
**Malappuram Dist**  
**Pin-676502**  
**Kerala,India**

### **LICENSE DETAILS**

**License No (INDIA) :**  
**55/15212/2016**

**BACHELOR OF BUSINESS ADMINISTRATION(BBA) -Doing**  
**CALICUT UNIVERSITY, CALICUT**

**HIGHER SECONDARY EXAMINATION (2016 - 2017)**  
**GOVT. KERALA HSE EXAMINATION, KERALA INDIA**

**SECONDARY SCHOOL LEAVING CERTIFICATE (2014)**  
**CBSE**

### **TECHNICAL QUALIFICATIONS**

**DCA (Diploma in Computer Application)**

- Tally
- MS Office
- Computer Basic
- Internet Applications

### **AREAS OF EXPERTISE**

- Positive attitude and decision making.
- Hard working and committed towards work.
- Confident and quick learner.
- Flexible and open to learn and absorb new ideas.
- Adoptable and job challenges and changes

### **DECLARATION**

I hereby declare that all the statements given above are true to my knowledge.

**MOHAMMED FADAL BIN FAIZAL**

