

TABASSUM ABDUL MUJAWAR

Hyderabad – (INDIA)

Email: tabkhn07@gmail.com

Phone: +971589677357

WORK EXPERIENCE

- **Business Development Executive, NGI (National General Insurance)** , , India(Aug 2018 to Aug 2019)
- **Sales Coordinator, Phoenix Shipping LLC** , , United Arab Emirates(Nov 2017 to Jul 2018)
- **HR, Travellers Hotel Apartment (Al Barsha – Dubai)** , , United Arab Emirates(Aug 2016 to Present)
- **HR/Admn, CAD Institute, VR Best Software** , , India(Jan 2016 to Present)
- **Admin/Student Counsellor , Educational Consultancy - BTEC**, Dubai, United Arab Emirates(Aug 2012 to Present)
- **Admin, Pristine Private School** , , United Arab Emirates(Aug 2011 to Present)
- **Secretary & PRO to the Managing Director, Russells Spoken English Institute** , , India(Aug 2010 to Aug 2007)
- **Asst Hr/Admn, Rawaat Construction LLC** , , United Arab Emirates(Aug 2009 to Aug 2011)
- **Receptionist / Admin, Construction firm, Azanzubi Groups** , , India(Aug 1990 to Aug 1996)

EDUCATIONAL BACKGROUND

- **Ambedkar University** , , **B. A (2 nd Year Discontinued)**, 0,

SKILLS

PERSONAL BACKGROUND

- **Birthday:** - 1990-01-31