



CURRICULUM VITAE

Krishna C

Email: krishsanjanna@gmail.com

Mobile-8951817908/9686928695

Objective:

To work in a challenging environment that provides the right kind of experience to hone and utilize my creative, analytical abilities and inter personal skills required for optimum productivity and performance towards the best interest of the organization and to achieve professional growth through determination and dedication.

Work Experience :

Shiva Shakthi Distribution Ltd - Accountant – (Dec 2017- Sept 2019)

- Invoice preparing on the basis of Customer order copy.
- Outstanding payment details providing to our sales executive and also for dealers.
- Payment follow-up with customers on the basis of Payment follow up report.
- Dispatch module management.

HDFC BANK Ltd – Transaction Assistant ,Operation dept – (October 2019 – till know)

- Empowerment officer.
- File login,(update status form log in to Disbursement).
- Customer Services. Team Handling ,Telecalling,Communication through mail.
- Validation of Retirement and transaction report.
- Fore -Closing LAN Accounts.
- Worked on project in identification of actual policy of HDFC.
- Form tracking Module for Retail

Technical Skills:

- Operating System: Lotus note,Intesul, I sac,window XP, window7, window8.

- Applications: Flexcude, Finnone, los-ideal los, Microsoft office.
- Soft Good knowledge of Applications like Oracle, Tally ERP.9.,

Extracurricular Activities:

- Sports (vally ball,kabbadi) Reading Books, Listening to Music.
- Raiding bicycle & Searching for new adventure
- Agriculture farming

Education: Percentage University/Board

Course	Year Of Passing	Institution	University/Board	Percentage
B.com	2019	SBRR Mahajana First Grade College, Mysuru	University of Mysuru	50.78 %
PUC	2014	Mahajana,Rangarao Memorial College, Mysuru	Pre - University	55.83 %
S.S.L.C	2012	Annatha Geetha Vidhyalaya Mysore	KSEEB	53.96 %

Personal information:

Name : Krishna C

Father's name : ChikkanneGowda

Date of birth : 05/08/1996

Languages Known : Kannada, English, and Hindi.

Address : #577,11th cross, Mahadeswara Layout,Vijaya Nagar, Mysore-570016.

Declaration

I hereby declare that all the above personal and technical details are true to my knowledge and best of my belief.

DATE:

Yours faithfully,

PLACE: Mysore

KRISHNA C